

## FUNCTIONAL REQUIREMENTS OF ROLE (Work Health Assessment Form – Section A)

This document is designed to inform the Occupational Health Department and prospective employees of standard requirements for job roles.

Details of Position: To be completed in full by the Recruiting Manager	
<b>Post Title:</b> Service Coordinator/Team Secretary	<b>Company / Organisation:</b> NCA
<b>Department / Ward:</b> Interpretation & Translation Dept-Equality, Equity & Inclusion	<b>Site / Location:</b> NCA wide base ROH
<b>Appointing Manager &amp; Job Title:</b> Nayla Rehan – Group Head of Interpretation & Translation Service	
<b>Appointing Manager Telephone Number:</b>  0161 778 5939	<b>Appointing Manager Email Address:</b>  Nayla.rehan@nca.nhs.uk

**Does the Job involve:**

*(Tick all boxes applicable)*

Regular Clinical Contact with Patients	Exposure to Noise (above 80dB)	
Exposure Prone Procedures	Use of Vibrating Equipment	
Patient Moving and Handling	Night Working	
Non-Patient Moving & Handling	Work in Confined Spaces	
Exposure to Biological Agents	Food Handling (Catering)	
Exposure to Respiratory Sensitisers	Working at Heights	
Exposure to Skin Sensitisers	Regular VDU Work	<b>X</b>
Exposure to Ionising Radiation	Driving, including patient transport and where a group 2 license is required.	
Electrical wiring	Visiting patients and/or working in a care home setting	