

Job Description

Job Title:	Band A Dental Officer, Wiltshire Community Dental Service
Base:	Swindon Health Centre/West Swindon Health Centre
Grade:	LD01/salaried primary dentist – Band A Permanent
Reporting to:	Clinical Director

Our Values

Our STAR values are at the heart of everything we do. You can expect to see them in the way we act and the way we treat each other. Our values make us who we are.

Service	We will put our patients first
Teamwork	We will work together
Ambition	We will aspire to provide the best service
Respect	We will act with integrity

Main Purpose of the Job

To provide Special Care Dentistry and Urgent Care Dentistry to the population of Wiltshire and Swindon. The post holder will be required to deliver services within the GWHFT Community Dental Service contract and day to day management of a defined clinical area.

The Service is pan Wiltshire, and because of this the post holder may be required to deliver services from any of our 4 sites in Chippenham, Salisbury and Swindon, and in domiciliary settings. The main base for duties will be Chippenham Dental Access Centre. The role may include participating in General Anaesthetic & Inhalation Sedation Lists, and Domiciliary Care.

The post holder will be supported by the Clinical Director, and Assistant Clinical Director, with regular one to ones, clinical support and mentoring, with a generous study leave allowance to allow professional development.

Main Responsibilities and Duties

1. Provision of assessment, treatment planning and comprehensive treatment for people with additional needs who are unable to obtain care from other providers. These include those clients with learning difficulties, physical disabilities, who are medically compromised or have behavioural problems
2. Provide dental treatment as required and to undertake urgent, routine and complex treatment in line with Trust protocol and current best practice
3. Provision of assessment, treatment planning and treatment of patients in domiciliary settings
4. Promote and maintain patients' oral health within NHS regulations
5. Work with the wider clinical team, and Oral Health Promotion staff in the provision of high quality dental care for the patients
6. Meet Band A Dental Officer Competencies as set out within the terms and conditions of the Salaried Dental Service Contract

7. Participate in Clinical Governance Programmes as required by the service including audit, peer review and annual performance appraisal.
8. Ensure that standards for Dental Professionals are met as required by the General Dental Council this will include demonstration of required CPD

Patient Care

Staff should ensure that Estimates are printed for all Band 2 & Band 3 courses of treatment (COT)

Budget Responsibilities

Staff should ensure that completed courses of treatment (COT) are closed within 1 month of completion to enable transmission to BSA within that calendar month

Responsibilities for People or Training

Provide day-to-day supervision of Dental Nurses in a defined clinical area, in association with the Dental Nurse Team Manager

Other Factors

Post holder may be required to travel extensively throughout Wiltshire, must be a car driver with access to a motor vehicle

Regular VDU usage

Core hours are 8.30 – 5pm, with a one hour lunch break. The post holder will participate in Provision of Urgent Dental Care, Special Care Dentistry and Domiciliary visits throughout Wiltshire. There is option to be included in an Out of Hours contract separate to the substantive role if the applicant wishes.

Flexibility

This job description is not intended to be exhaustive and it is likely that duties may be altered from time to time in the light of changing circumstances, in discussion with the post holder. This role profile is intended to provide a broad outline of the main responsibilities only. The post holder will need to be flexible in developing the role with initial and on-going discussions with the designated manager.

Supplementary Information

This job description should be read alongside the Supplementary Information provided on NHS Jobs for applicants and alongside the Employee Handbook for current staff members.

Person Specification

Job Title:	Band A Dentist
Base:	Swindon Health Centre, Islington Street, Swindon

The following criteria will be assessed from information provided on your completed application form, during the shortlisting and assessment process, and by your referees.

Criteria	Essential	Desirable
STAR Values	We will expect your values and behaviours to reflect the STAR Values of the organisation: Service - We will put our patients first Teamwork - We will work together Ambition - We will aspire to provide the best service Respect - We will act with integrity	
Education, Qualifications and Training	<ul style="list-style-type: none"> BDS or equivalent Full registration with GDC VT Number or equivalent Commitment to CPD On an NHS Dental Performers List 	<ul style="list-style-type: none"> Familiarity with Dental IT systems Commitment to learn NHS rules and regulations
Experience	<ul style="list-style-type: none"> Significant experience of providing routine dental care 	<ul style="list-style-type: none"> Experience working in a community Dental Service Experience of more complex dental care Appropriate post graduate qualification Previous use of SOEL Health practice management software
Knowledge and Skills	<ul style="list-style-type: none"> The ability to complete clear and concise patient records using practice management software A good standard of written and spoken English is required to be able to undertake the relevant duties. Able to be accurate and good attention to detail Leadership and motivational abilities 	<ul style="list-style-type: none"> Knowledge of Best Interest Case work
Other Job-Related Requirements	<ul style="list-style-type: none"> Willing to work in other areas of the Trust or Trust-wide as and when required to do so. Ability to drive Driven to achieve Self-motivated Good time management the post holder will be required to work to a flexible shift pattern 	<ul style="list-style-type: none">