

SHEFFIELD CHILDREN'S NHS FOUNDATION TRUST

JOB DESCRIPTION

1. JOB IDENTIFICATION

Job Title: Bilingual Speech and Language Therapy Assistant (Roma-Slovak)
Schools Team

Department: Speech & Language Therapy

Responsible to: Team Leader

Accountable to: Head of Speech & Language Therapy

Pay Band: 4

2. JOB PURPOSE

We are looking for a highly motivated and enthusiastic individual who can work with our Speech and Language Therapists to support children with communication needs. A key element of this post will be supporting therapists to complete first language assessments, and work with bilingual families, particularly in the Roma-Slovak community. A high level of fluency in Roma-Slovak is therefore required. Your role will include working flexibly across schools, clinic settings and client's homes within Sheffield. The post holder will primarily be based at Flockton House, Nether Edge. They will receive regular supervision from a senior therapist and participate in in-service training and team meetings.

The post holder will provide support and reassurance to patients and their families who may be unfamiliar with the dominant culture of the NHS and, in doing so, will contribute to enhancing the patient experience.

• MAIN DUTIES / RESPONSIBILITIES

Role Responsibility:

- To provide professional, accurate and effective interpretation in Roma-Slovak allowing clients and their families to access the Speech and Language Therapy Service.
- To support therapists to complete first language assessments in Roma-Slovak
- To develop, implement and monitor speech and language therapy programmes, in consultation with a Speech & Language Therapist (SLT), for individual and/or groups of children with complex needs, developing and modifying activities where appropriate.

- To contribute to training:
 - Preparing materials
 - Planning and delivering training
 - Sharing experience and expertise
- To support the team to create inclusive therapy resources.
- To ensure that up-to-date written and electronic records are maintained in accordance with Trust standards.
- To form professional relationships with children, families and education staff, and communicate with them in a way that respects their views, autonomy and culture.
- To work with other assistants and NQT's to provide training, shadowing opportunities, CPD and assist in induction.
- To have due regard for personal safety and that of children/carers.

4. SCOPE AND RANGE

Employees should note that all policies have been considered in the light of the Equalities Impact Assessment.

All employees are expected to observe the Trust's policies relating to Risk Management, Confidentiality and the Health & Safety at Work Act.

5. ORGANISATIONAL POSITION

Structure chart to be attached

6. JOB DESCRIPTION AGREEMENT

Job Holder's Signature:

Manager's Signature:

Date:

Date:

TRUST VALUES

Our Values express what it is like to work in our organisation and our employees should make these a part of everything we do.

Keeping children, young people and families at the heart of what we do

Compassion

- We are led by kindness for all – for our patients, their families and our colleagues
- We will show empathy and understanding, treating everyone with dignity and courtesy
- We will respect each other and those we care for

Accountability

- We always strive to do the right thing
- We own responsibility for our successes, failures and understand where we need to improve
- We will create a supportive working environment where everyone takes responsibility for their own actions

Respect

- We value differences and treat everyone fairly and consistently
- We will actively tackle inequality and will foster a culture of inclusion

Excellence

- We will seek to improve the way we work and deliver a high quality standard of care
- We will be open to new ideas, through innovation, partnership, research and education locally, nationally and internationally

Together we care

ORGANISATION CHART

Sheffield Children's Speech & Language Therapy Service: March 2024

