

## Job Description

**JOB TITLE:** Specialist Safeguarding Practitioner, Safeguarding Children

**BAND:** 7

**BASE:** Victoria Centre

**RESPONSIBLE TO:** Named Nurse Safeguarding Children and Adults.

**ACCOUNTABLE TO:** Head of Safeguarding

**DBS:** Enhanced

### **JOB SUMMARY:**

The post holder will work within a multi-professional / agency context and take a lead with coordinating internal training. The post-holder will provide advice on child in need / child in need of protection issues/ safeguarding adult, policies, procedures, and clinical practice which will enable the trust and its workforce to conform to mandatory and statutory frameworks appertaining to the Safeguarding Agenda to ensure the most appropriate outcome for children, young people and adults are achieved. The post holder will work closely with the Named and Lead Professionals for Safeguarding to ensure appropriate quality assurance mechanisms are in place and to assist in the development of skills and competencies of the workforce and BTHNHSFT staff. The scope of the post will include the development of effective inter-disciplinary and interagency communication and relationships to improve outcomes for children and adults.

### **DUTIES AND RESPONSIBILITIES**

- To be a Specialist Safeguarding Practitioner for BTHNHSFT and advise the organisation on how to interpret and implement guidelines relating to Safeguarding.
- To assist in the development of specialised safeguarding care plans for children, advising BTHNHSFT staff and all relevant agencies on the best course of action to be taken in the best interests of the child, young person, or adult.
- To work closely with other Named and Lead Professionals in supporting all activities across BTHNHSFT, ensuring that the Trust discharges its responsibilities in relation to Safeguarding Children and Adults.
- To advise Police, Social Care, and other agencies on health matters with regards to safeguarding children and adults.
- To contribute to the achievement of the Network / Trust business plan, targets and

objectives.

- To contribute and ensure that BTHNHSFT meets its obligations under Section 11 of the Children Act 2004 and in line with the statutory guidance detailed in Working Together to Safeguard Children (2023) and within Safeguarding Contracts.
- Provide sound safeguarding advice on the day-to day management of adults, children, and families/ carers where there are complex safeguarding issues or concerns.
- Support and advise other professionals on how to present verbal and written reports to strategy meetings, case conferences, and other meetings as required.
- To have an understanding of Pan-Lancashire's Child Death Overview Panel (CDOP) and contribute to child death processes as necessary.
- Demonstrate an ability to manage over lengthy prolonged periods of time emotionally demanding work that is frequently distressing and stressful and be able to support others to carry out such work.
- Contribute to multiagency working/steering groups as a representative of BTHNHSFT, including MARAC, CSE and HBV/FM/FGM etc. In alignment with role portfolios.
- Deputise for Named Nurse as necessary.

## Personal

- Contribute to the development of a comprehensive safeguarding training strategy based on a clear competency framework and in line with the intercollegiate guidance.
- Promote, influence, and develop relevant safeguarding training on both a single and interagency basis to ensure that the needs of health staff are addressed.
- Play an active part in the planning and delivery of multi-disciplinary and multi-agency training.
- Monitor, audit, and review training delivered to ensure a high, to ensure high standards are maintained.

## General

- Contribute to any subgroups of the Safeguarding Children's Board as appropriate.
- Communicate with Named Nurses and Children's Social Care Departments across the U.K. regarding the transfer of Child Protection cases and Missing Children.
- Establish clear lines of communication within, and between Trusts, particularly when transferring of records between the health services and other agencies and ensure adherence to policy and procedures.
- Establish clear lines of communication internally and externally with partner agencies regarding safeguarding arrangements and complex cases.
- Liaise with the Police and share information as appropriate in criminal investigations.

- Ensure that Clinicians are informed regarding Police incidents involving Children, based on information supplied by Lancashire Police Protection Unit.
- Offer support and advice on safeguarding issues, and act as a resource, to fellow Professionals and to other agencies (accessing legal advice where necessary).
- Be aware of and cascade information regarding our multi-agency public protection arrangements.
- Disseminate relevant policy recommendations, procedures and information arising from the Blackpool and Lancashire Safeguarding Children's Boards
- Operate and manage the safe and effective receipt and transfer of all child protection vulnerable patient records within the Trust and maintain accurate data to ensure
- accountability at all times.
- Devise and use secure administration systems and processes, both paper based and IT, to process, generate, update and store patient information relation to safeguarding issues.

## **Additional information**

*BTH is part of the Lancashire & South Cumbria NHS Collaborative, therefore all roles will be required to support system wide working across the Lancashire & South Cumbria regions.*

## **GENERAL REQUIREMENTS**

### **1. Quality**

Each member of staff is required to ensure that:

- a) The patient and customer are always put first;
- b) That in all issues, the patient/customer requirements are met and all staff contribute fully to achieving the Trust's corporate goals and objectives;
- c) That all staff hold themselves personally responsible for the quality of their work and therefore seek to attain the highest standards achievable within their knowledge, skills and resources available to them in furtherance of the Trust's Vision and in embedding the organisation's Values.

### **2. Confidentiality**

Each member of the Trust's staff is responsible for ensuring the confidentiality of any information relating to patients and for complying with all the requirements of the Data Protection Act whilst carrying out the duties of the post. Any breaches in confidentiality will be dealt with by the Trust Disciplinary Procedure and may result in dismissal.

### **3. Data Protection/Freedom of Information Acts**

Carry out any requirements within the duties applicable to the Data Protection Act, 1998 and the Freedom of Information Act 2000.

### **4. Health and Safety**

Each member of the Trust's staff is responsible for ensuring that they carry out the duties of their post in accordance with all appropriate Health and Safety legislation (Health & Safety At Work Act 1974), guidance and procedures and they do not, by any act or omission on their part, create a threat to the Health and Safety of any other person.

### **5. Equality & Diversity**

It is the responsibility of all employees to support the Trust's vision of promoting a positive approach to diversity and equality of opportunity, to eliminate discrimination and disadvantage in service delivery and employment, and to manage, support or comply through the implementation of the Trust's Equality and Diversity Strategies and Policies.

## **6. Working Time Directive**

You are required to comply with the regulations governing working time and to any locally agreed associated arrangements.

## **7. Harassment & Bullying**

The Trust condemns all forms of harassment and bullying and is actively seeking to promote a work place where employees are treated with dignity, respect and without bias.

## **8. External Interests**

Each member of the Trust's staff is responsible for ensuring that any external interest they have does not conflict with the duties of their posts and they must disclose the external interest if this is likely to occur, or if they are in any doubt about a possible conflict of interest

## **9. Mandatory Training**

Each member of the Trust's staff has a statutory obligation to attend mandatory training. It is the responsibility of each member of staff to ensure that they comply with this legal requirement.

## **10. Flexibility**

This job description is intended to act as a flexible guide to the duties of the post and therefore will require revision in consultation with the post holder to reflect the changing requirements of the post, to enable the Trust to achieve its corporate goals and objectives.

## **11. Smoke-free Policy**

In line with the Department of Health guidelines, the Trust operates a strict smoke-free policy.

## **12. Safeguarding**

The Trust are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share its commitment.

Rigorous recruitment checks are carried out on successful applicants who may be required to undertake Enhanced Disclosure via the DBS.

## **Sustainability / Net Zero Carbon**

Blackpool Teaching Hospitals are committed to sustainable development, social value and achieving the NHS Net Zero Carbon reduction targets. All employees must play their part and adhere to the principals in the Green Plan, this will ensure our services are efficient, sustainable and carbon emissions are reduced. As an employee you will be expected to conserve energy and water, minimise waste in all formats, actively promote biodiversity and use sustainable transport whenever possible.

- **Energy:** Switch off non-essential electrical equipment / lighting when not in use. Report heating issues, building too hot / too cold to the Estates Team.
- **Water:** Do not leave taps running and report all drips, leaks, and condensation issues to the Estates Team.
- **Waste:** Follow the Trust waste policy – Reduce – Reuse – Recycle do not overorder equipment / medicines. Healthcare waste must be disposed of in line with the Trust's waste management policy.
- **Biodiversity:** Enhancing biodiversity has a wealth of positive outcomes for our colleagues, services users and the environment. Think of your site, can an area be improved to have a quality green space, specific planting for habitat improvement or the installation of a couple of bird boxes? Contact the estate team for further details
- **Transport & Travel:** Where possible lift share, cycle, walk or use public transport

### Active Travel

Blackpool Teaching Hospitals encourages employees to participate in active travel methods to and from their place of work, where possible. All main Trust sites are on local bus routes, have access to good cycle storage facilities and have safe paths for walking. Please note, car parking is limited at main Trust sites and therefore other modes of transport may be a more suitable, healthy, and sustainable choice.