

## **JOB DESCRIPTION**

<b>Job Title:</b>	CONSULTANT IN GYNAECOLOGY & OBSTETRICS WITH SPECIAL INTEREST IN MINIMAL ACCESS SURGERY & AMBULATORY GYNAECOLOGY
<b>Grade:</b>	Consultant
<b>Reports to:</b>	Clinical Director
<b>Key Working Relationships:</b>	Consultants, senior and junior medical staff, nursing and midwifery staff, AHP's and women and their families
<b>Location:</b>	Birmingham Women's & Children's NHS Foundation Trust

### **JOB SUMMARY**

The Birmingham Women's & Children's NHS Foundation Trust is seeking to appoint a substantive Consultant in gynaecology with special interest in minimal access surgery (MAS) and ambulatory Gynaecology. This post is to commence as soon as possible. The successful candidate will join a highly experienced, motivated and supportive team of 29 consultants in Obstetrics and Gynaecology.

The post holder must possess Membership of the Royal College of Obstetricians and Gynaecologists (or equivalent), and be on the GMC specialist register with full GMC registration and ATSM in MAS and Colposcopy accreditation

The successful candidates will be expected to be aware of local policies and procedures and to comply with the Standing Orders and Standing Financial Instructions of the Trust. Where the post holder manages employees of the Trust, he/she will be expected to observe the local employment and personnel policies and procedures.

The Trust is planning on moving towards 7 day and 3 session working. The successful candidate will expect to work some evening clinics and weekend sessions.

Hours of work are full time with on call commitments on the obstetrics and gynaecology consultant rota.

The successful candidate will be expected to be aware of local guidelines, policies and procedures and to comply with the Standing Orders and Standing Financial Instructions of the Trust.

## **THE HOSPITAL SITE AND TRUST BACKGROUND**

Birmingham Women's NHS Foundation Trust adjoins the University Hospital NHS Foundation Trust – formerly the Queen Elizabeth Hospital, which is an acute teaching hospital of the West Midlands, and the University of Birmingham and its Medical School.

The Trust offers a complete range of obstetric and gynaecological services. The hospital serves a large multiracial local community, currently delivering around 8100 women per year and an equivalent gynaecological workload. We are a tertiary centre for perinatal care and are the regional centre for Fetal Medicine and Clinical Genetics. The Trust is a cancer unit, has a well-developed tertiary level endometriosis centre and is a referral centre for complex abortion care. We have a large ambulatory gynaecology and minimal access service, tertiary level urogynaecology and an assisted Conception Unit. We have a busy emergency Gynaecology Service and a busy, well established early pregnancy assessment unit including the National Tommy's Miscarriage Research Centre. There is a strong diagnostic imaging service with on-site facilities for all normal X-ray imaging, diagnostic ultrasound in obstetrics and gynaecology, and interventional ultrasound in Fetal Medicine. There are arrangements with external providers for MRI and CT scanning and good working relationships with the radiology department at University Hospital, Birmingham.

On-site laboratory services provide haematology, microbiology, clinical chemistry and histopathology expertise.

There have always been links with the University Of Birmingham School Of Medicine and these are being strengthened for mutual benefit. The Trust houses the Academic Department of Obstetrics and Gynaecology. Other ties exist with the Birmingham City University, mainly for the education of nursing, midwifery and allied professional non-medical staff.

## **THE AREA**

Birmingham is Britain's second city with a population approaching 1 million within a West Midlands conurbation of 2.5 million. The City has excellent road and rail links and a rapidly expanding international airport.

The City offers a host of social, cultural and sporting activities and entertainment. The International Convention Centre is the largest in Europe and includes Symphony Hall for the City of Birmingham Symphony Orchestra and visiting international orchestras. Adjacent is the International Indoor Arena and nearby are the Repertory Theatre, Town Hall, Museum and Art Gallery, and the City Library, one of the largest in Europe. The City Centre has recently been extensively redeveloped with the opening of the Mailbox and Bullring Shopping centres, the latter containing the iconic Selfridges building. The Birmingham Women's Hospital is situated 3 miles from the City Centre.

There are 3 Universities based in Birmingham – the University of Birmingham, with its Medical School on the hospital site, and the Universities of Aston and Birmingham City University, both of which have links with medical sciences.

The City is well served with schools, both public and private. There are seven King Edward VI Foundation Schools in the City, five of which are non-fee paying. Attractive housing is available in the City and in adjoining areas.

## **THE DEPARTMENT OF OBSTETRICS AND GYNAECOLOGY**

The Trust management is organised into Directorates and each directorate has its own budgetary control.

### **GYNAECOLOGICAL SERVICES**

In total there are 19 Consultants practicing gynaecology. The Trust offers a complete range of gynaecological services. The Birmingham Women's Hospital was the first in Britain to have Colposcopy Clinics. The Urogynaecology service, the Minimal Access Surgery Service, the Emergency Gynaecology Service and the Fertility Unit make major contributions to the Trust's Clinical Strategy, whilst a strong general gynaecological service underpins service provision and teaching. We have a strong and internationally recognised ambulatory gynaecology service including hysteroscopic operative correction of uterine anomalies and we are an accredited centre for Complex Endometriosis. Being part of the Tommy's Miscarriage Research Centre, our early pregnancy unit is busy supported by dedicated medical and nursing staff. We have dedicated consultant led acute gynaecology services with gynaecology scanning & hyperemesis day unit within the early pregnancy assessment unit.

### **FERTILITY SERVICES**

The Fertility Centre holds the Regional NHS contract as well as attracting self-funding cycles; performing 1200 cycles per year. Services provided by our fertility centre include ovulation induction, IUI, IVF, ICSI, PGD, donor gamete treatment and surrogacy. We also have a donor sperm and oocyte bank. Our out-patient service also encompasses specialist clinics such as Reproductive Endocrine and Premature ovarian failure. We also have an active research portfolio including in andrology, endometrial research and recurrent miscarriage.

### **THE OBSTETRIC SERVICE**

In total there are 18 Consultants practicing Obstetrics, of whom 12 are dedicated obstetricians.

The Birmingham Women's Hospital carries out approximately 8000 deliveries per annum, supported by a team of juniors, including Lecturers and Sub-speciality

Trainees as well as the Specialist Trainees (1-7), and also houses the Regional Neonatal Service.

The hospital is a major tertiary referral centre for obstetric problems throughout the region. The Department of Fetal Medicine was formed fourteen years ago and has an active research programme. The Department was designated as a Regional Specialty Service in April 2001.

### IMAGING SERVICES

The hospital has a large diagnostic imaging service, with facilities for all normal x-ray imaging, selective salpingography, diagnostic ultrasound in obstetrics and gynaecology, and interventional ultrasound in Fetal Medicine. This diagnostic imaging centre acts as a Regional and Supra-Regional service, particularly in respect of fetal Medicine.

### STAFFING WITHIN THE DEPARTMENT

#### Maternal & Fetal Medicine

##### NHS

Mr Leo Gurney  
Dr James Castleman

##### Academic

Professor RK Morris  
Dr V Hodgett

Dr Sharon Morad  
Dr E Knox  
Ms S Pretlove (DCMO)  
Miss Aisha Janjua  
Miss S Meher  
Miss C Fox  
Miss E Goh (CSL Obstetrics)  
Dr S Saba

#### Obstetrics, Gynaecology and Infertility

Miss L Robinson (Clinical Lead for fertility)  
Professor A Coomarasamy  
Mr Y Jeve  
Mrs R Singh (Clinical Director Gynaecology)  
Mr J Chu (CSL Gynaecology)

#### Obstetrics, Gynaecology & Minimally Invasive Diagnostic Therapeutics

Professor J Clark	Professor J K Gupta
Mr Y Afifi	
Mr I Hassan	
Mr A Khan	
Dr Natalie Woodhead	

#### Obstetrics, Gynaecology, Colposcopy and Oncology

Miss P Abedin  
Mr N Qureshi

Miss J Byrom

Obstetrics, Gynaecology, Urogynaecology and Paediatric and Adolescent Gynaecology

Mr P Tooze-Hobson

Mr M Parsons

Mrs P Latthe

Miss Fidan Baylis

Sexual & Reproductive Health, Gynaecology

Dr R Singh

Dr S Singh

Consultants are responsible for the training of, and receive support from the junior medical staff.

MEDICAL EDUCATION

The Trust takes an active role in undergraduate medical education and the successful candidate would be expected to support the Trust in delivering its commitment to the Framework Agreement with the University of Birmingham.

There is a robust programme of Post-Graduate education supported by the Education Resource Centre and its staff. The Centre holds the budget and responsibility for ST teaching in the Southern Hub (6 hospitals) and for the Master Classes for ST 6-7s regionally.

The Trust is able to provide educational supervisors for the RCOG ATSMs.

4 Sub-Specialty Training programmes are currently recognised by the RCOG.

Maternal-Fetal Medicine	2
Uro-Gynaecology	1
Reproductive Medicine	1

Evidence Based Medicine has been developed specifically and, with a newly established Chair in liaison with the University of Birmingham, there are excellent facilities for teaching and research.

The Education Resource Centre also runs professional examination courses and Teaching the Teachers courses.

To support these activities, the Education Resource Centre is equipped with modern IT technology and a Clinical Skills Laboratory.

**PRINCIPLE DUTIES AND RESPONSIBILITIES**

The trust has ambitious plans to further develop the cancer unit and minimal access services and the post holder would be expected to demonstrate how and where they could enhance current clinical and research portfolios. The appointees will work in

conjunction with other consultants contributing to the obstetrics and gynaecology services. As we accept regional complex gynaecology patients candidate would be supported by a senior mentor. Competency would be maintained in laparotomy, diagnostic laparoscopy, management of miscarriage and ectopic for out of hour work. The appointee would be supported by senior mentor and would get cover especially for out of hour emergency gynaecology to ensure patient safety.

The currently planned time table attracts 10 PA (8.5 DCC & 1.5 SPA). The on call supplement is category A. All Consultants covering labour ward are expected not to be on duty for the labour ward whilst covering services on another site, or doing other clinical commitments or doing private practice.

Trusts may wish to allocate further SPA's for research, education or specific activities depending on the special interest of the candidate. They will be expected to partake in gynaecology on call rotas.

The Trust operates an annual appraisal and assessment system which is designed to meet GMC requirements for Revalidation. Provision is made for leave and expenses for continuing medical education. There is a weekly consultant education meeting and multidisciplinary meetings. The hospital will provide the post holder with an equipped office and secretarial services.

### **PROVISIONAL TIMETABLE**

The trust wishes to encourage applications from exceptional candidates and is willing to be flexible to accommodate sessions in job plans. The on call supplement is category A. The candidate is expected to be on call on weekends and out of hours as non- resident for gynaecology.

The provisional timetable of direct clinical care programmed activities will include:

Day	Time	Location	Work	Category	PAs
Monday	08:00-18:00		Gynae Theatre Week 3	DCC	0.625
	0900-1300		General Gynaecology Clinic Week 1,2,4		0.75
	13:30-17:00		Endometriosis Clinic Week 1,2,4	DCC	0.75
Tuesday	08:00-12:00		SPA		1
	12:00-13:00		Benign Gynea MDT Week 3	DCC	0.25
	13:00-1800		Gynaecology Theatre every week	DCC	1.25
Wednesday	08:00-18:00		Gynaecology theatre week 3	DCC	0.625
	13:00-17:30		Off		
Thursday	09:00-13:00		Admin/Ward Round	DCC	1.0

	13:00-17:00		Colposcopy Clinic week 1,3, 4	DCC	0.75
Friday	08:317:30		Delivery suite/ELCS week 2,4	DCC	1.0
	9:00-13:00		Endometriosis clinic Week 1,3		0.5
	13:00-17:00		Team meetings / education	SPA	0.5
On call both in O&G 1:14 including OOH & weekend cover				DCC	1
Total PA's (SPA) ( 8.5 DCC + 1.5 SPA)					10

#### On-call availability supplement

Agreed on-call rota:	1:14
Agreed category:	A
On-call supplement :	3%

An active role in teaching is encouraged, including training ATSM trainees. Clinical administration, including review of results, discharge letters etc, and shared responsibility for in-patient care will be expected.

Annual and study leave must be arranged at least 6 weeks in advance. The post includes prospective cover for annual and study leave of colleagues.

### **GENERAL DUTIES AND RESPONSIBILITIES**

#### **a. Health and Safety**

All Trust employees are required to comply with relevant health and Safety legislation and the Trust's Health and Safety Policies. In accordance with sections, 6 and 8 of the Health and Safety at Work Act 1964 employees must:

- Take reasonable care of their own and others health and safety whilst at work
- Co-operate with their employer to enable the employer to comply with the Act
- Not to intentionally or recklessly interfere with or misuse anything provided in the interests of health and safety.

#### **b. Infection Control**

The Trust is committed to minimising any risks of healthcare associated infection to patients, visitors and staff. All employees are required to be familiar with and comply with Infection Prevention and Control policies relevant to their area of work and must attend Infection Control training commensurate to their role.

#### **c. Confidentiality**

Personal information relating to patients and staff is confidential and must be treated as such at all times. It is condition of your employment that you will not use, misuse

or disclose any confidential information obtained during the course of your employment (except where such disclosure and/or use is authorised by the Trust). Contravention of this condition will be regarded as a serious disciplinary matter. In the case of computerised information, contravention could result in a prosecution for an offence or action for civil damages under the Data Protection Act 1998 and the Caldecott Guardianship of patient information, and may lead to disciplinary action.

**d. Conflict of Interest**

The Trust is responsible for ensuring that the services provided for patients in its care meet the highest standard. Equally, it is responsible for ensuring that staff do not abuse their official position for personal gain or to benefit their family and friends. The Trust's Standing Orders require any officer to declare any interest, direct or indirect with contracts involving the Trust. Staff are not allowed to further their private interests in the course of their NHS duties.

**e. NHS Managers Code of Conduct**

Members of staff who work in roles that provide leadership and management within teams, directorates or the Trust as an organisation will be issued with the NHS Managers Code of Conduct.

Birmingham Women's NHS Foundation Trust expects its managers and leaders to act consistently with the standards outlined within the code of conduct as well as providing support and encouragement to our colleagues in maintaining the key standards of the NHS Managers Code of Conduct.

**PERSON SPECIFICATION**

**LOCATION:** BIRMINGHAM WOMEN'S & CHILDREN'S HOSPITAL

**DEPARTMENT:** OBSTETRICS & GYNAECOLOGY

**POST TITLE:** CONSULTANT IN GYNAECOLOGY & OBSTETRICS WITH SPECIAL INTEREST IN MAS & Ambulatory Gynaecology

<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>METHOD OF ASSESSMENT</b>
<ul style="list-style-type: none"> <li>• Full GMC registration</li> <li>• CCT or equivalent</li> <li>• Entry on the GMC Specialist Register</li> <li>• Membership of the RCOG</li> <li>• ATSM in MAS</li> <li>• Colposcopy accreditation</li> </ul>	<ul style="list-style-type: none"> <li>• Higher degree such as MD or PhD</li> <li>• Publications in peer-reviewed journals</li> <li>• ATSM Advanced Labour Ward Practice</li> <li>• Experience in Complex endometriosis Service.</li> <li>• ATSM in Hysteroscopy</li> </ul>	Application Form CV Interview

<ul style="list-style-type: none"> <li>• Commitment and experience in gynaecology in the UK</li> <li>• Computer literacy and IT experience</li> </ul>	<ul style="list-style-type: none"> <li>• Special interest to complement existing services</li> </ul>	Application Form CV Interview References
<ul style="list-style-type: none"> <li>• Ability to work in a team orientated environment and to work without friction with colleagues</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of supervising junior medical staff</li> <li>• Medical education Qualification</li> </ul>	Interview References
<ul style="list-style-type: none"> <li>• Good clinical leadership skills</li> <li>• Ability to communicate effectively with patients, relatives, GPs, nurses and other agencies</li> <li>• Ability to work within a multidisciplinary team</li> <li>• Caring attitude to patients</li> </ul>	<ul style="list-style-type: none"> <li>• Leadership Qualification or courses</li> </ul>	Interviews References
<ul style="list-style-type: none"> <li>• Enthusiasm and ability to work under pressure</li> <li>• Good organisational &amp; management skills</li> <li>• Probity</li> </ul>	<ul style="list-style-type: none"> <li>• Friendly, non dictatorial relationship with staff</li> </ul>	Interview
Ruchira Singh Gynaecology Clinical Director 31/12 /2023		