

# CONSULTANT IN ORTHODONTICS

## JOB DESCRIPTION

### APPOINTMENT

A 9 PA Substantive Consultant Orthodontic Dentist to Sheffield Teaching Hospitals NHS Foundation Trust based at the Charles Clifford Dental Hospital.

Any candidate who is unable for personal reasons to work at 9 PAs will be eligible to be considered for the post; if such a person is appointed, modification of the job content will be discussed on a personal basis with the Trust in consultation with consultant colleagues.

### SHEFFIELD

Sheffield is England's fourth-largest city, with a population of over half a million, with the wealth of facilities you would expect to find in a major city, yet it is compact, welcoming and accessible. It is a friendly city with a prosperous economy and relatively low cost of living, all of which makes for an excellent quality of life.

It has good rail and road links, with a typical train journey to London St Pancras taking 2 hours. Manchester Airport is also just over an hour away with an ever-expanding repertoire of routes to national and international destinations.

The city of Sheffield contains an abundance of entertainment and cultural activities including award-winning theatres, (the Crucible and Lyceum are world-class theatres and major regional attractions), museums and galleries, a variety of clubs and live music venues, and a range of spectator and participation sports. With a thriving cultural industries quarter and a range of city-wide events throughout the year, there is something on offer to suit everyone's taste and interests.

Sheffield also boasts two of Britain's most popular and successful Universities, which between them attract more than 38,000 students a year.

Located on rolling hills and dissected by river valleys, Sheffield is one of the greenest and most wooded cities in Europe. More than a third of the city lies inside the beautiful Peak District National Park, and it is virtually surrounded by open countryside – over half the city's population live within 15 minutes of open countryside. It is also the greenest city in England, with 175 woodlands and 75 public parks. Sheffield offers a unique proposition of city culture alongside access to some of the most stunning countryside in the UK. This environment, together with the unparalleled strength of the city's climbing, running, walking and biking communities, sets Sheffield apart from anywhere else in the UK. There is also a wide range of affordable housing and excellent schools on offer.

### ORGANISATION PROFILE

Sheffield Teaching Hospitals NHS Foundation Trust is one of the UK's busiest and most successful NHS foundation trusts. We provide a full range of local hospital and community services for people in Sheffield, as well as specialist care for patients from further afield, including cancer, spinal cord injuries, renal and cardiothoracic services. In addition to community health services, the Trust comprises five of Yorkshire's best known teaching hospitals.

- The Royal Hallamshire Hospital
- The Northern General Hospital

- Charles Clifford Dental Hospital
- Weston Park Cancer Hospital
- Jessop Wing Maternity Hospital

The Trust has a history of high quality care, clinical excellence and innovation in medical research. We strive to promote a culture of continuous quality improvement and encourage our staff to innovate and adopt 'best practice' in order to deliver the highest standard of care to our patients.

As we emerge from the COVID19 pandemic, this post presents an exciting opportunity to help shape our directorate's vision for the future, contribute to the development of new services, and contribute to the ongoing improvement of our existing systems and processes to ensure we are achieving our core aim of providing high quality, efficient and holistic care to the frail older people of Sheffield.

The Northern General Hospital is the home of the City's Accident and Emergency department which is also now one of three adult Major Trauma Centres for the Yorkshire and Humber region. A number of specialist medical and surgical services are also located at the Northern General Hospital including cardiac, orthopaedics, burns, plastic surgery, spinal injuries and renal to name a few.

A state-of-the-art laboratories complex provides leading edge diagnostic services. The hospital also provides a wide range of specialist surgery such as orthopaedic, spinal cord, hand and kidney transplantation.

The Royal Hallamshire Hospital has a dedicated neurosciences department including an intensive care unit for patients with head injuries, neurological conditions such as stroke and for patients that have undergone neurosurgery. It also has a gastroenterology department, a large tropical medicine and infectious diseases unit as well as a specialist haematology centre and other medical and surgical services.

Sheffield Teaching Hospitals is home to the largest dental school in the region, a maternity hospital with a specialist neonatal intensive care unit and a world-renowned cancer hospital. The Trust is also integrated with the City's adult NHS community services to support our work to provide care closer to home for patients and preventing admissions to hospital wherever possible.

We have a long tradition of clinical and scientific achievement, including the development of one of the UK's first Academic Health Sciences Networks.

Through our partnerships with the University of Sheffield, Sheffield Hallam University, other health and social care providers and industry we remain at the forefront of advancements in clinical services, teaching and research.

We have around 18,500 employees, making us the second biggest employer in the city. We aim to reflect the diversity of local communities and are proud of our new and existing partnerships with local people, patients, neighbouring NHS organisations, local authority and charitable bodies.

We strive to recruit and retain the best staff: the dedication and skill of our employees are what make our services successful, and we continue to keep the health and wellbeing of our staff as a priority.

Our vision is to be recognised as the best provider of healthcare, clinical research and education in the UK and a strong contributor to the aspiration of Sheffield to be a vibrant and healthy city. We have begun this journey with our staff, partners and patients and we will continue to explore every aspect of our business to ensure we are doing our very best to achieve our vision.

### **PROUD VALUES AND BEHAVIOURS**

These are the values that all staff at Sheffield Teaching Hospitals NHS Foundation Trust are expected to demonstrate in all that they do.

**P**atients First – Ensure that the people we serve are at the heart of what we do

**R**espectful – Be kind, respectful, fair and value diversity

**O**wnership – Celebrate our successes, learn continuously and ensure we improve

**U**nity – Work in partnership with others

**D**eliver – Be efficient, effective and accountable for our actions

The Trust have developed a PROUD Behaviours framework which details specific behaviours we expect to see and do not expect to see, aligned to each of the five PROUD Values.

For further details of our services and organisational structure, including our Board of Directors, and our future plans please visit [www.sth.nhs.uk/about-us](http://www.sth.nhs.uk/about-us)

## **GENERAL DIRECTORATE INFORMATION**

### **CHARLES CLIFFORD DENTAL HOSPITAL**

The hospital is situated to the west of the City Centre and forms part of the University teaching complex, which includes the Royal Hallamshire Hospital as well as being within the University Campus.

The Charles Clifford Dental Hospital and adjacent Royal Hallamshire Hospital are equipped to a high standard with digital radiology and a computerised operating management system. Specialist equipment including dedicated surgical microscopes are available, as is cone beam CT and ultrasound services. There is also a dedicated department for the Orthodontic Department.

The Hospital serves a resident population of approximately 556,500 and in addition, provides specialist services for a wider area, so this figure rises to approximately 672,000 when considering patients from adjacent districts. Specialist services are provided in the departments of Oral Medicine, Oral Microbiology, OMF Pathology, OMF Radiology, Special Care Dentistry and Oral Surgery, Restorative Dentistry, Orthodontics and Paediatric Dentistry.

### **THE ORTHODONTIC DEPARTMENT**

The department provides specialist orthodontic advice, routine and multi-disciplinary treatment and also provides clinical and didactic teaching in orthodontics at undergraduate and postgraduate levels.

The 15-chair Orthodontic Department is located on the first floor of the Dental Hospital. The Department has a multidisciplinary clinic area, 3 side surgeries and an open plan 11 chair polyclinic. There are computer facilities at every workstation for digitising lateral skull radiographs, storing digital images (Dolphin), orthognathic planning (Dolphin) and for medical audit. All radiographs are digital and available on AGFA. Cone Beam CT imaging is available on site. There are 2 intraoral scanners within the department. Digital camera equipment is available and there is a designated clinical photography area adjacent to the clinic.

## RELATED FACILITIES

Laboratory facilities are centralised within the building on the third floor. There is a well-equipped Dental Radiology department and Medical Illustration facilities are available, both within the Charles Clifford and at the nearby Royal Hallamshire and Children's Hospitals. Excellent library facilities are available in the University Medical and Dental Library within the Royal Hallamshire Hospital.

## DUTIES OF THE POST

The appointee will, together with Consultant colleagues, be responsible for the:

- Teaching of dental undergraduates across all 5 years of their studies and participation in undergraduate university examinations, elective programme, personal tutor programme and interviews as required.
- Delivery of routine and specialist multidisciplinary care for residents of Sheffield and surrounding areas.
- To help support a satellite orthodontic service integrated with specialised paediatric dentistry in community settings (Wheaton).
- Development of multidisciplinary clinical skills to complement complex specialist treatment already provided in the department. This will include, but is not limited to, having an MDT approach to the management of orthognathic patients on joint OMFS- Orthodontic clinics, hypodontia clinics as well as the MDT management of patients with Cleft lip and palate.
- Teaching of postgraduates, StRs and post CCST trainees within the Dental Hospital and on external courses including on the Northern Universities Consortium (NUC) programme.
- Professional supervision and management of Trainees.
- Training and supervision of Orthodontic Therapists.
- Conduct of their clinical practice in accordance with the principles of sound clinical governance and will take a full part in the Trust's clinical governance activities.
- Commitment to continuing medical education and appraisal.

The allocation of time between the various duties of the post will be open to some adjustment in consultation with consultant colleagues and the employing Trust. The weekly timetable is expected to be as follows, though will be confirmed following appointment:-

The successful candidate will work according to the terms and conditions of the national consultant contract.

The allocation of time between the various duties of the post will be open to some adjustment in consultation with Consultant colleagues and the employing Trust, but initially will be as follows: -

Programmed Activities	Direct Clinical Care PAs	Supporting Professional Activities
<u>DCC Clinics</u>	6.5 (= 1MDT + 5.5 DCC clinics)	
<u>DCC Clinical Admin</u>	1.0	
CPD, Audit & Governance SPA generic		1.5 (+ 0.5 for new starter)
TOTAL	7.5	1.5

## **OUTLINE WEEKLY JOB PLAN**

A draft proposed job plan comprising 9 PAs is as follows:

<b>Day</b>	<b>AM</b>	<b>PM</b>
<b>Mon</b>	<b>Non-Working</b>	<b>SPA</b> 6 hours 1.5 SPA
<b>Tue</b>	<b>DCC Admin</b> 09:00 – 13:00  (4.00 hrs 1 SPA)	<b>DCC New Patient Clinic</b> 13:45 – 17:00  (3.15 hrs / 0.8125 PA)
<b>Wed</b>	<b>DCC Follow up (review) Clinic/ Joint Orthognathic</b>  08.45 – 13:00 (4.15 hrs / 1.0625 PA)	<b>DCC Hybrid Clinic</b>  <b>New / follow up (review) / Treatment</b>  13:45 – 17:00 (3.15 hrs / 0.8125 PA)
<b>Thu</b>	<b>DCC Treatment Clinic 3:4</b>  <b>DCC Treatment Clinic Wheata 1:4</b>  08.45 – 12:45 (4.00 hrs / 1 PA)	<b>DCC Treatment Clinic</b>  13:45 – 17:00 (3.15 hrs / 0.8125 PA)
<b>Fri</b>	<b>DCC Cleft MDT Clinic 2:4</b>  09:00 – 13:00  (4hrs / 0.5 PA)  <b>DCC Treatment Clinic 2:4</b>  08.30 – 12:30 (4 hrs / 0.5 PA)	<b>DCC Cleft MDT Clinic 2:4</b>  13:00 – 17:00  (4hrs / 0.5 PA)  <b>DCC Treatment Clinic 2:4</b>  13:00 – 17:00  (4hrs / 0.5 PA)

An annual review of duties will take place with the Clinical Lead as part of the Job Plan process.

The person appointed will take his/her equal share in providing emergency cover and will be required to cover for colleagues during periods of absence. He/she will have continuing responsibility for patients in his/her care and the proper functioning of the Department.

The appointee will be expected to take an active part in Undergraduate and Postgraduate teaching and training and in this respect, as long as you remain a Consultant within the Trust, you will be regarded as an Honorary Senior Clinical Lecturer in the University of Sheffield, subject to the regulations of the University.

There is office accommodation, access to a PC and secretarial support for this post.

## **MANAGEMENT ARRANGEMENTS**

Clinical Directors are appointed by the Chief Executive for a three-year period, subject to annual review. Clinical Leads are appointed by the Clinical Director for an initial three-year period, subject to annual review.

The Clinical Director of the Charles Clifford Dental Services is Ms Halla Zaitoun, supported by Catherine Brierley as the Orthodontic Clinical Lead.

## **STAFFING**

### **Sheffield Orthodontic Department NHS Staff**

#### **Consultants**

Mrs Catherine Brierley	BDS (Hons), MCLinDent (Sheff), MOrth RCS (Edin), FDS (Orth)
Mr Tom Frawley	BDS, MCLinDent (Distinction), MOrth RCS (Edin), FDS (Orth)
Mrs F Dyer	BChD (Hons); MMedSci (Sheff, Dist); FDS, FDS (Orth), MOrthRCS (Eng)
Dr N Parkin	BDS; MMedSci (Sheff); PhD (Uni Sheff) FDS, FDS (Orth), MOrthRCS (Eng).
Miss Caroline Mc Carthy	BDS; MSc (Lond); FDS, FDS (Orth), MOrthRCS
Miss Sangeeta Misra	BDS, M Clin. Dent Sci. (Paed, Leeds), MFDS (RCS Eng), IQE (London), MOrth (RCS Eng), MPhil (Orth, Manch), FDS Orth (RCPS Glasgow)

#### **Specialty Dentists**

Ms Rachael Benson	BDS MSc MFDS; MOrthRCS
Mrs Paula Murray	BDS MSc MFDS; MOrthRCS

#### **Other Hospital Staff**

- Five Senior Specialist Registrars (post CCST) in Orthodontics rotating to Mexborough/Chesterfield/Derby (Awaiting successful appointment to 1 post)
- Four Specialist Registrars in Orthodontics rotating to Lincoln/Derby/Nottingham/ Mexborough
- Two overseas Postgraduates (currently unfilled)
- Three orthodontic therapist's (one who works 3 days, and two who work 4 days weekly).
- Fully qualified dental nurses and some trained orthodontic nurses.

#### **University Staff**

##### **Professor in Orthodontics**

Professor Norah Flannigan	BDS, MDentSci, PhD, MFDS RCPS (Glas), MOrth RCS (Edin), FDS (Orth) RCS, FHEA
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Current trainee staffing will be shared with the new consultant.

## **THE MAIN CONDITIONS OF SERVICE**

The appointment will be in accordance with the Terms and Conditions of Service for Consultants - England (2003) as amended from time to time. The arrangement of duties will be such as may be agreed from time to time between the employing Trust and the person appointed. Whether the successful candidate chooses to accept a whole-time or part-time contract, it is agreed that any private practice undertaken, whether limited or not by the Terms and Conditions of Service, will in no way diminish the level of service that may be expected from him/her in carrying out the duties specified above (Schedule 9 Terms and Conditions of Service).

This Trust supports the concept of Continuing Medical Education and in line with Clinical Governance Senior Clinicians are expected to participate in continuing professional development (CPD) in line with the requirements of revalidation. The Trust, through the Medical Director's office, has systems in place to support clinicians through appraisal and revalidation.

All staff are required to abide by all Trust Policies and Procedures, details of which can be accessed via the Trust Intranet and are required to comply with Mandatory Training requirements. In particular, medical staff should be aware of, and comply with, infection control and safeguarding requirements.

## **HEALTH CLEARANCE & MEDICAL EXAMINATION**

This appointment is subject to medical fitness and the appointee may be required to undergo a medical examination and chest X-ray.

Potential applicants should be aware of the Department of Health and GMC/GDC requirements with regard to HIV/AIDS, Tuberculosis, Hepatitis B and Hepatitis C viruses.

The successful candidate must be immune to Hepatitis 'B' and Tuberculosis. They will be required to provide, in advance of appointment, evidence of immunity or have a local blood test (as deemed appropriate by the Occupational Health Department).

### **DBS CLEARANCE**

This appointment is subject to an enhanced Disclosure & Barring Service (DBS) clearance. Please note that all charges associated with this check will be passed on to the applicant.

### **RESIDENCES AND REMOVAL EXPENSES**

The successful candidate will be required to maintain his/her place of residence in contact with public telephone services and within a distance of 30 minutes or not more than 10 miles by road from the principal place of work unless prior specific approval to a greater distance is given by the Trust.

Removal expenses on appointment will be paid in accordance with the Sheffield Teaching Hospitals NHS Foundation Trust Terms and Conditions of Service. These documents can be seen at the offices of the Medical Personnel Department. It should be noted that it is not Trust policy to reimburse interest payment on bridging loans.

### **VISITS**

If candidates wish to visit the hospital(s) concerned, they are at liberty to make arrangements direct with:

Ms Halla Zaitoun  
Clinical Director  
Charles Clifford Dental Hospital  
Sheffield  
S10 2SZ  
Tel: 0114 271 7849

Catherine Brierley  
Clinical Lead in Orthodontics  
Charles Clifford Dental Hospital  
Sheffield  
S10 2SZ  
Tel: 0114 271 7849

Ms U Cunningham  
Nurse Director  
Head & Neck Care Group  
Royal Hallamshire Hospital  
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S10 2JF  
Tel: 0114 271 3451

Mrs Lisa Walton  
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Head & Neck Care Group  
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