



SECTION 2 - PERSON SPECIFICATION

JOB DETAILS			
Job Title	Occupational Health (OH) Specialist Clinician	Band	Indicative Band 7
Hours of Work	37.5	Base	Negotiable
Department	Occupational Health	Directorate	Clinical Quality

KEY COMPONENTS			
		Essential / Desirable	Measured by Application / Interview / Assessment
Qualifications	Master's Degree in a relevant field or equivalent experience (to encompass all other qualifications and experiences and skills described).	E	App
	Professional Clinical Qualification.	E	App
	Postgraduate/Management Qualification/Experience.	D	App / Int
	Relevant Teaching/Training Qualification or experience.	D	App / Int
Skills and Knowledge	Expert knowledge of delivery of patient care/care delivery, including immunisation.	E	App / Int
	Knowledge of NHS policy, both locally and nationally.	D	App / Int
	Computer literate and able to use Microsoft Office suite including Outlook, Word, Excel, PowerPoint, or similar packages, to an advanced level.	E	App / Int
	Effective communicator with excellent oral and written communication skills.	E	Int



	Able to work under pressure and to tight deadlines.	E	Int
	Good organisational and prioritisation skills.	E	App / Int
	Calm, methodical, and timely approach to checking documents, writing letters, and papers.	D	Int
	Effective interpersonal and influencing skills, understanding the importance of confidentiality.	E	App / Int
Experience	Experience of supervising clinicians.	E	Int
	Previous experience working within the NHS or other health care organisation in relation to Occupational Health.	D	Int
	Experience of supporting groups.	E	App / Int
Personal Qualities, Abilities and Attributes	Experience of providing training to groups, including large groups.	D	Int
	Strong analytical, numerical and critical reasoning skills and capable of effective problem solving.	D	Int
	Ability to communicate complex, sensitive or contentious information clearly and succinctly.	E	App / Int
	Have a friendly manner, a good listener, ability to assess risks, anticipate difficulties and successfully address them.	E	Int
	Ability to prioritise and work well against a background of change and uncertainty, where work patterns can be unpredictable.	E	Int
	Methodical and accurate with attention to detail.	E	Int
	Commitment to team working with respect and consideration for the skills of others.	E	Int
	Attentive to detail and quality of work.	E	Int
	Ability to work flexibly within a team environment, and to travel geographically.	E	Int
	Able to work with tact and diplomacy and react sensitively when dealing with sensitive or confidential information about organisations or individuals.	E	Int
	Personal integrity and openness.	E	Int
	Negotiation, facilitation, mediation and persuasion skills.	E	App / Int



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