



## New Employee / Volunteer / Long Term (&gt;4 weeks) Placement Risk Identification

Post/Role: Head of Estates

Location: First Floor Unit 1, The Oaks Office Park, Stanney Mill Road, Ellesmere Port, CH2 4HY

Trust / Employer: Cheshire and Wirral Partnership

This form must be completed by the manager/supervisor to identify risks relevant to the post/placement which may require occupational health involvement. Where a risk is identified please refer to the '**RISK IDENTIFICATION MANAGERS GUIDANCE**' document for further advice and to determine if OH intervention/Health Assessment is required and indicate this in final columns. **WHERE BASELINE HEALTH SURVEILLANCE IS INDICATED, THE IDENTIFIED ELEMENTS OF THIS ROLE/PLACEMENT MUST NOT BE UNDERTAKEN UNTIL ADVICE RECEIVED FROM OCCUPATIONAL HEALTH**

The job will or may involve (please tick ✓ as appropriate):-

		RISK PRESENT? (if yes refer to guidance)		OH Health Assessment needed?	
1	Drivers (of company vehicles or who transport service users)	Yes	No✓	Yes	No✓
2	Vocational Driving (e.g LGV, PCV) specify: .....	Yes	No✓	Yes	No✓
3	Food Handling/Preparation (preparation, cooking & serving)	Yes	No✓	Yes	No✓
4	Manual Handling	Yes	No✓	Yes	No✓
5	Contact with patients (involved in direct patient care)	Yes	No✓	Yes	No✓
6	Contact with patients (social contact in clinical environment)	Yes✓	No	Yes	No✓
7	Working with those who are at risk of blood borne infections	Yes	No✓	Yes	No✓
8	Undertaking exposure prone procedures.	Yes	No✓	Yes	No✓
9	Exposure to respiratory sensitisers (specify .....	Yes	No✓	Yes	No✓
10	Working with biological agents (specify .....	Yes	No✓	Yes	No✓
11	Working at heights	Yes✓	No	Yes	No✓
12	Working in isolation	Yes	No✓	Yes	No✓
13	Exposure to skin sensitisers (specify .....	Yes	No✓	Yes	No✓
14	Exposure to noise.	Yes✓	No	Yes	No✓
15	Working with vibrating tools	Yes	No✓	Yes	No✓
16	Working with electrical wiring	Yes	No✓	Yes	No✓
17	Working in confined spaces	Yes	No✓	Yes	No✓
18	Working night shifts	Yes	No✓	Yes	No✓
19	Working with extremes of hot and cold temperature	Yes	No✓	Yes	No✓
20	Requirement to perform control and restraint procedures	Yes	No✓	Yes	No✓
21	Any other occupational hazards	Yes	No✓	Yes	No✓
	Specify: .....				

Recruiting Manager (print): Justin Pidcock

Signature:

Department: Infrastructure Services

Date: 04.04.24

FOR COMPLETION BY HR RECRUITMENT TEAM/VOLUNTEER CO-ORDINATOR:

Successful Candidate Name: ..... DOB: .....

Base line health surveillance form sent with risk identification to new employee for completion and return to Occupational Health (see Managers guidance)	Yes	No
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Version 02 – Nov 2010