

Working for Atlas

Estates Electrician



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1 INTRODUCTION TO APPOINTMENT

Job Title: Estates electrician

Salary Scale: Level

Business Unit: Estates

Responsible To: Estates Supervisor Electrical

Location: Estates, Blackpool Teaching Hospital

Contract Duration: Permanent

Hours: 37.5

1.1 JOB SUMMARY

Taking responsibility for the day to day operational servicing and repairs to meet Trust targets for PPM and reactive work and first time fixes. Working to ensure breakdowns & planned preventative maintenance work undertaken is compliant with relevant legislation and guidance including NHS Health Technical memorandum's (HTM's), Health Building Notes (HBN's), British Standards, European Standards, whilst developing and managing the departmental risk register.

The post holder will provide an effective and efficient maintenance repair service, to a high quality on the full range of building fabric, electrical and mechanical engineering plant and equipment to the Atlas portfolio.

The post holder will be expected to participate in the Atlas's On Call Rota for out of hours Estates Management. Providing cover for the 1 in 6 (or as otherwise notified) 24 hour on call system that provide service continuity in the event of breakdowns, essential service failures, fire and floods or estates related issues ensuring that the Emergency plan is implemented where appropriate, act as facilities lead manage in the event of a major incident when required at times where an emergency situation has been declared regardless of the incident, time or day.. (i.e. sickness cover, annual leave)

2 INTRODUCTION TO ATLAS

BFW Management Ltd, trading as Atlas, is a wholly owned subsidiary company of Blackpool Teaching Hospitals NHS Foundation Trust.

We are experts in property and facilities management and deliver fully managed services to clients throughout the North West of England. We pride ourselves in making your properties and facilities provide the best possible environment for you and your customers.

We operate an Alternative Delivery Model (ADM), which commenced in March 2017, providing a fully managed property and facilities management services to Blackpool Teaching Hospitals NHS Foundation Trust and clients throughout the North West of England.

2.1 OUR MISSION

Our mission is to provide high quality, fully managed and cost effective facilities services that ensures your properties and amenities provide the best possible environment for you and your customers.

2.2 OUR VISION

To provide best in class property and facilities services to clients throughout the North West

2.3 OUR VALUES



Professional We act in a professional and courteous manner at all times. We carry out our work to the highest standards, ensuring quality is sustained throughout – demonstrating our pride in everything we do.



Honest We are honest and transparent in our communication with others, providing feedback in a constructive and respectful manner. We learn from each other through our open and candid approach.



Positive We have a positive, can-do attitude and actively encourage others to do the same.



Client Focused We put the client's needs at the heart of what we do and are relentless in our pursuit of delivering a value for money service.



Respectful We always treat others with respect and communicate in an open and honest way, to build and maintain positive working relationships.

2.4 EQUAL OPPORTUNITIES

Atlas is pledged to deliver or ensure equal opportunities for all and is committed to ensure that no job applicant or employee receives less favourable treatment on the grounds of gender, marital status, age, race, colour, sexual orientation, creed, nationality, ethnic or national origin or disability.

3 JOB DESCRIPTION

3.1 JOB IDENTIFICATION

Job Title: Estates Electrician

Business Unit: Estates

Reports To: Estates Supervisor - Electrical

Hours: 37.5 hours per week

3.2 JOB PURPOSE AND ACCOUNTABILITIES

- Responsibility for the day to day servicing and repair maintenance work ensuring that all work undertaken is compliant with relevant legislation and guidance including NHS Health Technical memorandum's (HTM's), Health Building Notes (HBN's), British Standards, European Standards, etc
- Support in the development and implementation of the Estates Strategy based upon Trust and Atlas strategic goals.
- The post holder will undertake fault finding and testing of complex LV networks, critical systems and equipment, such as nurse call equipment and fire alarms. You will be responsible for undertaking fixed electrical installations testing and general inspections.
- The post holder will undertake fault finding and maintenance of various types of plant and catering equipment such as heated trolleys, dishwashers and AHU's. You will be responsible for carrying various PPM tasks.
- This will involve working with trade groups and contractors staff to provide an effective maintenance, repair and installation service, which is responsive to the user's needs and will involve the planning and organising of maintenance activities.

3.3 CORE BEHAVIOURS

Adaptability/Flexibility

Adapts to change, is open to new ideas, takes on new responsibilities, handles pressure, adjusts plans to meet changing needs.

Job descriptions are intended to act as a flexible guide to the duties of a post and therefore will require revision in consultation with the postholder to reflect the changing requirements of every post so as to enable Atlas' to achieve their corporate goals and objectives. These duties will be subject to regular appraisal and any amendments will be made in consultation and agreement with the post holder.

Customer Focus

Builds customer confidence, is committed to increasing customer satisfaction, sets achievable customer expectations, assumes responsibility for solving customer problems, ensures commitments to customers are met, solicits opinions and ideas from customers, responds to internal and external customers.

Initiative

Tackles problems and takes independent action, seeks out new responsibilities, acts on opportunities, generates new ideas, practices self-development.

Interpersonal Skills

Has good listening skills, builds strong relationships, is flexible/open-minded, communicates effectively, solicits performance feedback and handles constructive criticism.

Teamwork

Meets all team deadlines and responsibilities, listens to others and values opinions, helps the leader to meet goals, welcomes newcomers and promotes a positive and collaborative team atmosphere.

Self-Development

Seeks out and accepts feedback, is a proactive learner, takes on tough assignments to improve skills, keeps knowledge and skills up-to-date, turns mistakes into learning opportunities.

Developing Others

Identifying and providing opportunities to improve the capability of others by highlighting the development needs of people; constructs and executes development plans and looks for opportunities in allocating tasks to develop people.

Conducts frequent review and feedback sessions to develop direct reports; is a people builder and consciously acts as a role model for others.

Gaining Commitment

Encouraging others to be emotionally and / or intellectually committed to a course of action; communicating and providing leadership: by informing others of how their work connects to the big picture and inspiring and motivating individuals and teams:

Communicates an inspiring vision or sense of purpose. Expresses positive expectations of others and gives encouragement.

3.4 COMMUNICATIONS AND RELATIONSHIPS

Staff at all levels in all departments and external contacts.

3.5 LEVEL OF SUPERVISION

The following sentence best describes the amount of supervision you will receive in this post:

- Instructions received as to results to be obtained and procedural guidelines provided

3.6 SUPERVISORY RESPONSIBILITY

This post has no supervisory responsibilities.

