

## Job Details

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Job Title: Speciality Doctor with interest in Frailty/Geriatrics

Hours of Work: 10 PA

Band or Grade:

Department: Ageing and Complex Medicine

Division: Medicine

Base: Royal Albert Edward Infirmary

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## Reporting Arrangements

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Managerially Accountable to: Dr S Adejumo, Clinical Director, Ageing and complex medicine

Professionally Accountable to: Prof S Arya, Medical Director

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## Job Purpose

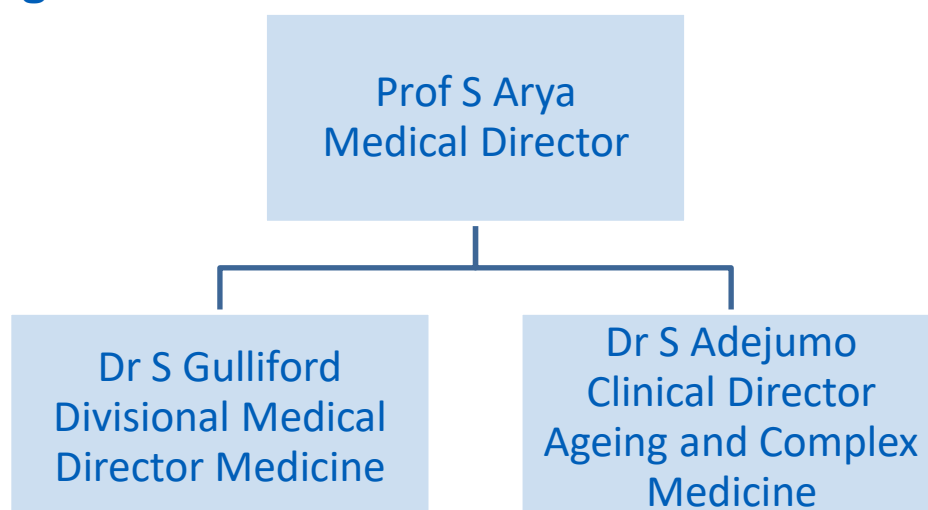
To provide direct clinical care to older patients accessing hospital services, with a specialist interest in managing frailty related syndromes.

To work within the department in other subspeciality interests including ortho geriatrics, virtual wards.

To participate in departmental teaching and training programmes.

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## Organisation Chart



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## Duties and Responsibilities

- Ageing and Complex Medicine Directorate currently has six substantive Consultants, one Associate Specialist and two Specialist Registrars . Following the recruitment, the applicant will join the existing team contributing expertise in Acute Comprehensive Geriatric Medicine and sub sub-specialties including Stroke Medicine.
- There are 74 acute Care of Elderly beds under the directorate (24 Orthogeriatric beds, 22 stroke unit beds, 28 Acute geriatric). The Consultants are supported by one Associate Specialist, two SpRs, 6 CMT/ GPST and 6 FY doctors. There are specialist nurses in Stroke Medicine, Parkinson's disease and Dementia services.
- In addition to General (Care of the Elderly) clinics there are Specialist clinics dedicated to Stroke, TIA, Falls, Parkinson's disease and Osteoporosis.
- WWL is a trauma centre which offers comprehensive trauma and orthopaedic services including Upper limbs (hand, wrist, shoulder and elbow) and Lower limbs (pelvis, hip, knee, ankle and foot). The majority of acute trauma work takes place at Royal Albert Edward Infirmary (RAEI) in Wigan. Trauma ward- Aspull ward has 28 beds including 14 ortho-geriatric beds.
- The successful applicants will join the existing team and have sessional commitments in delivering community medicine (regular MDT meetings, community clinics/visits and Care home visits). They may have sessions in out-patient clinics.
- The specialty doctor will be expected to play an active role in the continuing development of all aspects of clinical work of the department and the quality of the service and methods of auditing these. They will also be encouraged to contribute to planning matters that involve the Directorate.
- The Trust has an active department of Clinical Audit. The General Medicine and Rehabilitation & Care of the Elderly directorates undertake multi-disciplinary audits one half day per month with presentations by junior medical staff, consultants and other therapists. They also take part in the monthly medical audit programme. Attendance to these sessions is compulsory.
- In addition to accepting the normal responsibilities for the treatment and welfare of patients under the care of the service, the candidate will be expected to develop and maintain the necessary excellent liaison and working relationships with all other departments and agencies that are associated with the service both within and without the hospitals and the Trust.
- Office accommodation with a computer with internet access will be available for the post holders and their secretaries.
- Responsibility for all records (including patient health, financial, personal and administrative) that they gather or use as part of their work within the trust. The records may be paper, electronic, microfiche, audio or videotapes, x-ray images.

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## **Key results from the job holder**

The post-holder will perform all the duties and have all responsibilities of an Independently practicing General practitioner working in a hospital setting.

## **Planning and Organisational Duties**

The post-holder will work within the Trust rules and regulations

## **Communications and Key Working Relationships**

To communicate effectively and to work within a team of 6 consultants and non-Consultant career grade doctors and trainees.

## **Responsibility for Finance**

To work within the financial plan of the Trust.

## **Responsibility for Human Resources**

To comply with and respond to all HR regulations.

## **Responsibility for Health & Safety**

Compliance with the Health & Safety at Work Act 1974 – the post holder is required to fulfil a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards, and a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions.

## **Responsibility for Teaching**

To actively participate in all teaching activities within the Department, Trust and Region.

## **Work Circumstances and on-call**

To work within the on-call rota within the department.

## **Standard Duties & Responsibilities**

The Trust operates a No Smoking Policy.

All Wrightington Wigan and Leigh NHS Foundation Trust staff employed within Clinical Environments and have contact with children, vulnerable adults; service users and their families must familiarise themselves, be aware of their responsibilities and adhere to Local Safeguarding Children's Board, Local Safeguarding Adult Board and WWL Procedures for Safeguarding and Protecting Children which are available on the Trust Policy Library.

In accordance with Part 7 of the Immigration Act 2016, employees who are required to interact regularly with the public, both face to face, and by telephone, are required to be able to speak English to an appropriate standard relevant to their role, i.e. with confidence and accuracy, using correct sentence structures and vocabulary, and without hesitation.

Compliance with the General Data Protection Regulations 2016, Data Protection Act 2018 and Information Governance Principles – the postholder is not entitled to use for their own benefit or gain, or to divulge to any persons, firm or other organisation whatsoever, any

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confidential information belonging to the Trust or relating to the Trust's affairs or dealings which may come to their knowledge during employment.

Compliance with the Health & Social Care Act 2008 – Code of Practice on the Prevention and Control of Infections and related guidance – the post holder is required to fulfil a proactive role towards the reduction and management of healthcare related infection in all of their actions. This entails compliance with Trust Infection Prevention and Control policy and related Standard Operating Procedure (SOP's); along with risk assessment of all situations; as staff have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Staff must be fully compliant with Trust Infection prevention and Control eLearning policy.

All applicants to any post within the Trust are required to declare any involvement either directly or indirectly with any firm, company, relevant person or organisation which has any interest with the Trust, the services provided by the Trust or any element of patient care. Failure to do so may result in an employment application being rejected, or if it is discovered after appointment the omission of such information could lead to dismissal. This includes any form of private practice relating to medical care.

Compliance with Trust Policies and Procedures including the Code of Conduct.

Compliance with Standing Financial Instructions (SFIs) – The SFI's identify the financial responsibilities which apply to everyone working for the Foundation Trust and its constituent organisations including trading units. Failure to comply with Standing Financial Instructions can in certain circumstances be regarded as a disciplinary matter that could result in dismissal. Compliance with the SFIs is monitored by the Finance Department and post holders are therefore required to understand their responsibilities outlined within this document and ensure compliance with its instructions.

Responsibility for all records (including patient health, financial, personal and administrative) that they gather or use as part of their work within the trust. The records may be paper, electronic, microfiche, audio or videotapes, x-ray images.

Any other duties appropriate to the grade. The range of duties and responsibilities outlined above are indicative only and are intended to give a broad flavour of the range and type of duties that will be allocated. They are subject to modification in the light of changing service demands and the development requirements of the postholder.

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