

Person Specification / Interview Score Sheet

Job Title: Band 3 Ultrasound Assistant

Accountable to: Ultrasound Lead

Criteria	Essential Criteria	Desirable Criteria	Mgmt Score	Essential HI*	Desirable HI*
Qualifications	<ul style="list-style-type: none"> General Education to GCSE Basic keyboard/typing experience 	<ul style="list-style-type: none"> NVQ 3 or equivalent experience in this, or a similar role Basic keyboard/typing qualification 			
Experience	<ul style="list-style-type: none"> Previous work with the public. 	<ul style="list-style-type: none"> Previous care work Previous clerical work 			
Technical Skills Competencies	<ul style="list-style-type: none"> Good communications skills. Excellent telephone skills. I.T. skills Ability to work within a team. Good personal time management. Flexible approach to working time. To be able to read non-verbalised signals from patient behaviour. 	<ul style="list-style-type: none"> Patient care and handling skills. Relaxation techniques. 			
Knowledge	<ul style="list-style-type: none"> Awareness of patient confidentiality issues and data protection. Safety Awareness 	<ul style="list-style-type: none"> Radiology Management System Camis Browse and Registration Knowledge of an Electronic Patient record System 			
Other requirements specific to the role	<ul style="list-style-type: none"> Demonstrate an enthusiastic attitude 				

Personal Attributes	<ul style="list-style-type: none"> • Sympathetic caring approach • Ability to cope in a stressful environment • Physical strength and ability to carry out Manual Handling of loads. • Concern for patient's comfort and safety at all times. • Patience and tolerance. • Smart appearance. 				
Language requirement	Be able to speak English as necessary to undertake the role	Total Score			

Scoring Key:

1	Does not meet criteria
2	Below requirement (serious shortcomings)
3	Acceptable level of competence (some shortcomings in performance)
4	Acceptable level of competence (quality evidence provided)
5	Exceptional standard

*HI – How Identified

A	Application form
I	Interview
T	Test
P	Presentation

We are caring one team listening to understand open and honest always improving inclusive