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## **JOB DESCRIPTION**

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### **JOB DETAILS**

<b>Job Title:</b>	Specialist Respiratory Nurse/ Physiotherapist
<b>Grade:</b>	Band 6
<b>Department / Ward:</b>	<b>Community Respiratory Team</b>
<b>Base:</b>	Manchester University NHS FT
<b>Accountable To:</b>	<b>Team Lead Nurse / Team Lead Physiotherapist</b>
<b>Reports To:</b>	Nurse/Physiotherapist in charge

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### **Role summary:**

The post holder will work both in the hospital and in the community providing acute home visits, pulmonary rehabilitation, COPD/asthma care bundles and home oxygen assessment. Assessment and treatment within this specialist service includes patients with COPD, ILD, bronchiectasis as well as disease overlap/mixed respiratory diseases. You will be required to work autonomously at community locations supported by nursing and physio team leads as well as a respiratory consultant. There are expectations to be involved in service development and education/training of staff and students alike.

### **Competencies/Clinical responsibilities**

- Undertake comprehensive health care needs assessment of respiratory patients, reassessing as appropriate.
- Assess, plan, prioritise, implement and evaluate nursing/therapeutic interventions to meet patients needs.
- Contribute to oxygen therapy assessment in line with National Guidance. Complete relevant oxygen safety risk assessments in the community.
- Assist with delivery of pulmonary rehabilitation striving for National standards. Facilitate national audit relating to Pulmonary Rehabilitation.

- Contribute to the organisation of multi-disciplinary, patient centred care. This involves nurses and physiotherapists sharing responsibility for patient care tasks as part of integrated working.
- Facilitate patients, relatives and carers to take an active role in care given.
- Responsible for assessing and recognising emergencies in their speciality. Able to interpret information and take appropriate action and lead others to do so.
- To undertake and promote practice sensitive to the needs of patients and families from multi-cultural backgrounds.
- Advise and support patients to manage their symptoms.
- Attend consultant led out Patient Clinics, manage and report on cases (as appropriate to the role).
- Communicate with clinicians and other agencies as necessary.
- Contribute to and support the work of colleagues in the Multidisciplinary Team.
- Plan systems of nursing/Physiotherapy activity, which satisfy agreed standards at Local, Trust or National levels.
- Co-ordinate as appropriate, the multidisciplinary team in discharge planning.
- Ensure all medication is administered in accordance with the Trust Medicines Management Policy.
- Demonstrate the mandatory competencies of the Trust, attending all mandatory updates.

### **Managerial Responsibilities**

- Demonstrate effective leadership where delegated in absence of seniors.
- Demonstrate supervisory skills for new junior and support staff.
- Utilise Trust's Policies, Procedures and Guidelines actively contributing to their development.
- Contribute to the efficient use and utilisation of resources.
- Participation in the retention and recruitment of staff relevant to the area and the role.
- Deal personally with patients, relatives or visitors who make a complaint in line with Trust policy.
- Deal with emotional and psychological issues as they arise.

### **Education, Research, Audit and Clinical Governance.**

- Support teaching to the multi-disciplinary team and develop and maintain the learning environment.
- Demonstrate responsibility for personal professional development using Personal Development Plan and Professional Portfolio.
- Incorporate health education and health promotion in working practices.
- Demonstrate practical application of specialist knowledge gained.
- Identify, collect and participate in the evaluation of information to support multidisciplinary decision making.
- Contribute to the dissemination and implementation of evidence-based care in the writing of shared guidelines/protocols for care.
- Lead or contribute, where appropriate, in multidisciplinary clinical audit.

### **Professional Requirements**

- Adhere to the Professional Code of Conduct and associated guidelines.

- Be actively involved in clinical supervision and peer review.
- Act as a role model at all times.
- Maintain relevant professional registration.
- Maintain confidentiality in all aspects of care and employment issues.
- Maintain appropriate records, adhering to the Professional Code of Conduct and associated guidelines on record keeping.

## **Health & Safety**

- All post holders have a responsibility, under the Health and Safety at Work Act (1974) and subsequent published regulations, to ensure that the Trust's health and safety policies and procedures are complied with to maintain a safe working environment for patients, visitors and employees.
- Co-operate with their managers to maintain safe systems and safe workplaces.
- Not attempt to carry out tasks or repairs beyond their competence.
- Report clinical and non-clinical incidents through the hospital reporting system.
- Adhere to Trust and Departmental Health and Safety Policies and use any equipment or personal protective equipment provided to ensure safety.
- Not interfere with any equipment provided to ensure Health and Safety.
- Adhere to Trust and Departmental Health and Safety policies and use any equipment and personal protective equipment provided to ensure safety i.e. wearing of aprons and gloves when dealing with bodily fluids.
- Follow manual handling guidelines and principles, utilising all aids and attending yearly updates, when dealing with patients and stores as and when needed.

## **Effort & Environment skills**

### **Physical Effort –**

- Moderate physical effort e.g. examining/manoeuvring patients, assessing patients on a daily basis, setting up rehab classes which require the movement of weights.
- Frequent interruptions e.g. pagers, within clinics, other professionals requiring advice.

### **Emotional Effort –**

- There is frequent need to deal with people with physical, social and psychological problems.
- Occasionally required to impact unwelcome, sensitive and distressing news to patients, relatives and or staff.
- Frequently dealing with a patient group who have a chronic disease.

### **Working Conditions –**

- Have to deal with bodily fluids e.g. taking blood, and other samples specific to the role.
- Frequently required to walk around the hospital premises.
- Assessment and treatment of patients in their homes of various states of upkeep.
- Respond to bleeps or pagers.
- Occasionally faced with verbal aggression and hostile behaviours.
- Driving to community work locations in changing weather conditions.

### **Review of this Job Description**

- This job description is not an exhaustive list but merely a guide to the responsibilities of the post holder. The post holder may be required to undertake additional duties within the sphere of their competence to meet the changing needs of the service.
- Reviewed July 2019, to renew in light of the changing needs of the organisation

### **PERSON SPECIFICATION**

Specialist Respiratory Community Physiotherapist

**Band 6**

	<b><u>ESSENTIAL</u></b>	<b><u>DESIRABLE</u></b>	<b>METHOD OF ASSESSMENT</b>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>• BSc Physiotherapy MSc or graduate Diploma in Physiotherapy or Nursing Qualification</li><li>• HCPC or NMC registration as appropriate to profession</li><li>• CPD Portfolio</li><li>• Driving license</li></ul>	<ul style="list-style-type: none"><li>• Relevant Post graduate chronic respiratory course</li><li>• Membership of relevant specialist interest groups</li><li>• Membership of CSP (if physio application)</li></ul>	CV Portfolio
<b>EXPERIENCE</b>	<ul style="list-style-type: none"><li>• Experience of working within a specialist respiratory care setting, especially chronic lung disease including COPD</li><li>• Experience at band 5 level for a minimum of 2 years</li><li>• Experience of working as part of an MDT</li></ul>	<ul style="list-style-type: none"><li>• Experience of community team working</li><li>• Experience of service development and evaluation of service standards through clinical audit and research.</li><li>• Experience of performing exercise testing and evaluation of results.</li></ul>	CV Portfolio Interview

		<ul style="list-style-type: none"> <li>• Involvement with audit and research</li> </ul>	
<b>SKILLS</b>	<ul style="list-style-type: none"> <li>• Excellent communication skills and written skills</li> <li>• Good analytical, problem solving skills and clinical reasoning</li> <li>• Good time management, able to organise, prioritise and delegate</li> <li>• Assessment skills appropriate to chronic and acute respiratory setting</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of involvement in change management</li> <li>• Presentation skills</li> <li>• Experience in using HIVE, EMIS or other relevant IT systems.</li> </ul>	CV Interview Portfolio
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>• Well-developed respiratory assessment and treatment knowledge</li> </ul>	<ul style="list-style-type: none"> <li>• Awareness of NHS current strategies affecting respiratory care</li> </ul>	CV Interview Portfolio
<b>OTHER</b>	<ul style="list-style-type: none"> <li>• Must hold a UK driving license and have access to a car for the purposes of work.</li> <li>• Flexible to meet needs of post, including service hours 8am-6pm across 7 days a week</li> </ul>		