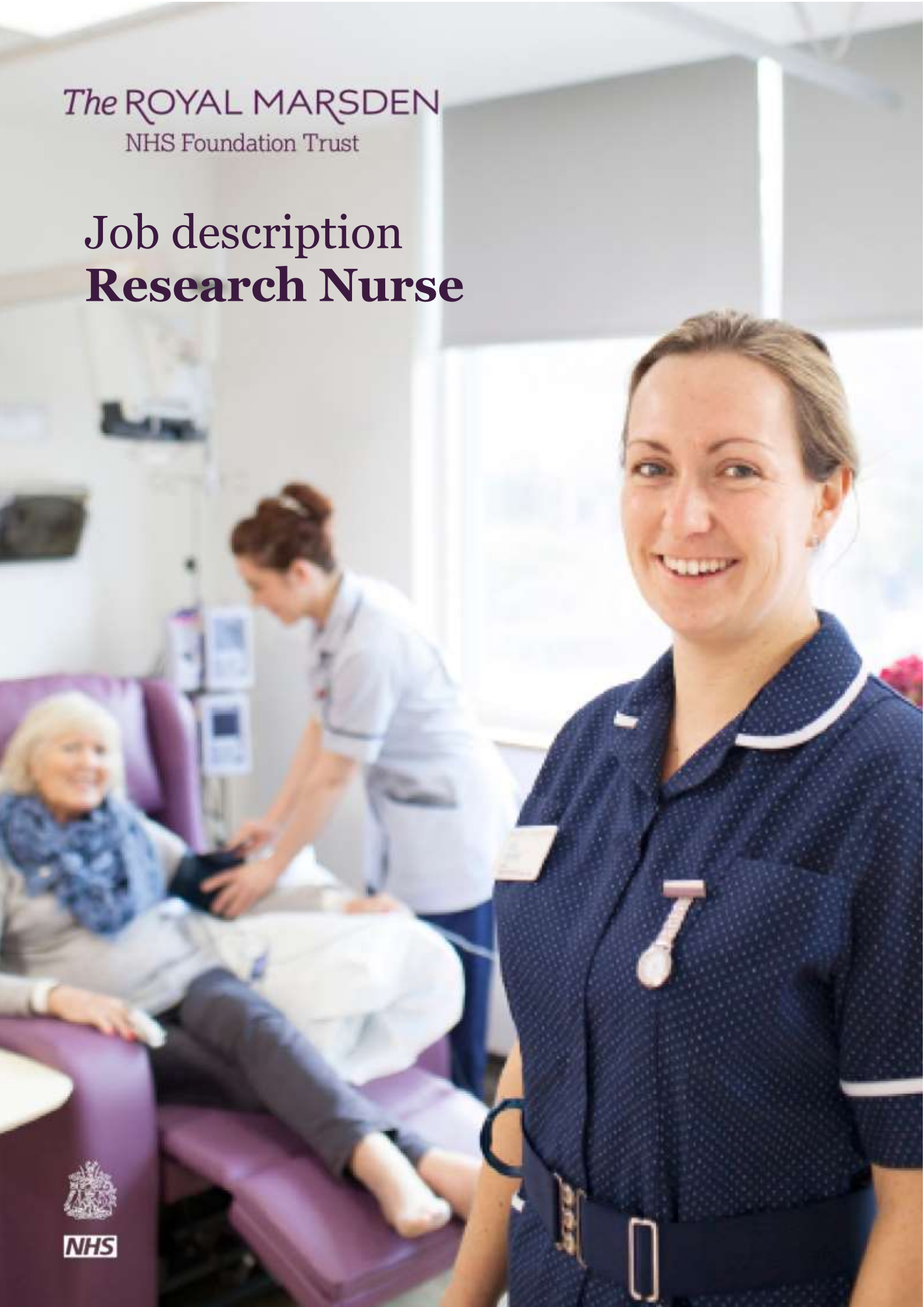
The ROYAL MARSDEN
NHS Foundation Trust

Job description
Research Nurse



NHS

Dear candidate,

Thank you for applying to join the nursing team at The Royal Marsden. This candidate pack contains all the information you need to apply for the post.

The Royal Marsden has a vital role in championing change and improvement in cancer care through research and innovation, education and leading-edge practice. We are incredibly proud of our international reputation for pushing the boundaries and for our groundbreaking work ensuring patients receive the very latest and best in cancer treatment and care.

At the centre of the hospital are our dedicated nursing staff. Being part of the nursing team at The Royal Marsden means being at the forefront of cancer nursing across the world.

With over 1100 registered nurses we are able to offer a wide range of internal appointments and a range of flexible working possibilities.

We also offer a blend of NHS and Private Care opportunities, as well as community nursing roles. Nurses are also heavily involved in the hospital's research agenda and we encourage continued professional development both through The Royal Marsden School and external centres.

At The Royal Marsden, our patients are at the heart of everything we do, and pivotal to this are our nurses, whose dedication and compassion ensures that patients receive the very best care throughout their treatment. I wish you every success with your application to join our team, and be part of this amazing work.

Best wishes
Mairead Griffin, Chief Nurse

Job title

Research Nurse

Terms and Conditions of Service

Trust Terms and Conditions of Service

Grade

Band 6

Location

Chelsea and Sutton

Reports to

Principal Investigator

Accountable to

Senior Nurse, Clinical Trial

1. Job Purpose

The post holder will work under the supervision of the senior research nurse or Study Site Coordinators (SSC) within the research team, and has a key role to play in the day-to-day running of clinical trials within the Trust. These trials may be related to anti-cancer treatment (e.g. chemotherapy, radiotherapy, biological therapy, gene therapy or surgery), symptom management or some other aspect of cancer care, such as screening. Central to the role are the recruitment, education and monitoring of patients entering a clinical trial. Working closely with the principal investigator and members of the multidisciplinary team, s/he will support patients who choose to participate in clinical trials by providing advice and information and acting as the patients' advocate. An important aspect of the role is the maintenance of accurate and comprehensive records of data derived from the research studies. The post holder will be involved in ensuring that any research undertaken within the department safeguards the well being of the patients, and is conducted within ICH Good Clinical Practice Guidelines for Research.

The research nurse may contribute to the development of the trial design and has a key role in incorporating the patients and nurses perspective. Liaison with pharmaceutical companies and academic institutions during trial development will be required.

The opportunity to undertake personal research projects or further study, in consultation with the lead medical investigator and Senior Nurse, Clinical Trials is also encouraged.

2. Key areas of responsibility

Research (Clinical Research)

2.1 To coordinate arrangements required for patients undergoing specialist investigations as part of the research protocol.

2.2 To assess the patient prior to trial treatment, monitor the patient receiving trial treatment and follow the patient up on completion of trial treatment as required by protocol.

2.3 To collect and accurately record data in accordance with requirements of the trial protocol.

2.4 To participate in the design and preparation of research protocols, patient information sheets and other documentation associated with clinical trials, ensuring that these are reviewed and updated as required.

2.5 To safeguard the integrity of the trial by ensuring compliance with ICH GCP guidelines.

2.6 To be involved with the running of several concurrent research studies.

2.7 To disseminate research data by preparing and presenting posters or research papers for presentations at meetings, conferences and publication.

2.8 Where appropriate, to establish nursing-related research projects with the agreement of the lead medical investigator and the senior nurse, Clinical Trials.

2.9 To assist the senior research nurse in the research team with the development, monitoring and review of clinical and research policies and procedures.

Clinical Responsibility – patient care

2.10 To provide advice and information to patients/volunteers with regard to their participation in clinical research in order to facilitate effective informed consent, ensuring the patient (or where appropriate the parent/ guardian or next of kin) fully understands the nature of the clinical trial, of voluntary entry to the clinical trial and freedom to withdraw at any time without prejudice to treatment.

2.11 To act as a support for patients and relatives throughout the trial, providing information as well as physical, spiritual and emotional support where necessary, and referring to other healthcare professionals where appropriate.

2.12 To assist the medical team in the assessment of patients/volunteers and monitoring their condition throughout their participation in the clinical trial.

2.13 To monitor treatment toxicity and/or side effects and to take appropriate action to reduce the effects of treatment as necessary.

2.14 To report to the principal investigator or senior research nurse any adverse events and serious adverse events that occur whilst the patient is being treated on a clinical trial and record relevant details.

2.15 To work effectively as part of the multidisciplinary team and to contribute to the ongoing development of the clinical unit by acting as a role model for staff in areas related to clinical trials.

2.16 To ensure the safe administration of all treatments and drugs that are given within the context of a clinical trial.

2.17 To work within the NMC Code of Conduct and within your individual scope of professional conduct.

2.18 To inform the principal investigator of any changes that would affect patient care or have implications on resources.

2.19 To attend out-patients clinics, ward rounds and meetings as required in order to facilitate patient care and maintenance of trials.

Education and Development Responsibility – own as well as the development of others

2.20 To keep up to date with relevant statutory developments for the management of clinical research ensuring timely and effective implementation of any required changes.

2.21 To keep up to date with research or clinical developments relevant to the care of patients in the clinical area.

2.22 To educate and update staff working in the particular clinical area or research team about current and forthcoming clinical trials, including treatment administration, potential side effects, and monitoring required.

2.23 To participate in Trust wide education programmes, study days, courses, meetings or conferences as identified in their Personal Development Plan and deemed appropriate for their professional development by their line manager.

2.24 To participate in an annual appraisal process with their line manager.

2.25 To take responsibility for developing and sustaining their own knowledge, clinical skills and professional awareness in accordance with P.R.E.P in areas such as current advances in cancer treatments, research and nursing practice and to use this knowledge to maintain the highest standard of care for patients with cancer.

Management and Leadership Responsibility – including human resources, financial and other resources

2.26 To assist with the training of junior research nurses in the research team and to act as a resource to ensure that they optimize their clinical research skills and potential.

2.27 To work closely with the Senior Nurse, Clinical Trials to ensure that best practice is achieved.

2.28 To be aware of, and participate in, any relevant strategies and frameworks within The Royal Marsden NHS Foundation Trust to ensure that the practice and profession of nursing is taken forward for the benefit of the patient and their family.

2.29 To promote a safe working environment.

Post Specific

2.30 To ensure that any blood samples required for pharmacokinetic analysis as part of a clinical trial are collected and processed as required in the study protocol.

3. General Data Protection Regulation

3.1 You will familiarise yourself with the Trust's data protection policy which sets out its obligations under the General Data Protection Regulation and all other data protection legislation. You must comply with the Trust's data protection policy at all times and you agree that you will only access the systems, databases or networks to which you have been given authorisation. The Trust will consider a breach of its data protection policy by you to be a disciplinary matter which may lead to disciplinary action up to and including summary dismissal. You should also be aware that you could be criminally liable if you disclose personal data outside the Trust's policies and procedures. If you have any queries about your responsibilities in respect of data protection you should contact the Trust's Data Protection Officer.

4. Safeguarding and Wellbeing of Children and Vulnerable Adults

4.1 The Trust is committed to safeguarding and promoting the welfare of children and vulnerable adults. To achieve our commitment, we will ensure continuous development and improvement of robust safeguarding processes and procedures that promote a culture of safeguarding amongst our workforce. All staff are expected to be aware of national, organisational and departmental policies and procedures on safeguarding and promotion of the wellbeing of children and vulnerable adults and should be able to communicate this to others

5. Health and Safety

5.1 All staff are required to make positive efforts to maintain their own personal safety and that of others by taking reasonable care, carrying out requirements of the law whilst following recognised codes of practice and Trust policies on health and safety.

6. Customer Service Excellence

6.1 All staff are required to support the Trust's commitment to developing and delivering excellent customer-focused service by treating patients, their families, friends, carers and staff with professionalism, respect and dignity.

7. Emergency Planning

7.1 In accordance with the Trust's responsibilities under the Civil Contingencies Act 2004 all staff are required to undertake work and alternative duties as reasonably directed at variable locations in the event of and for the duration of a significant internal incident, major incident or pandemic

8 Equality and Diversity Policy

8.1 The Royal Marsden NHS Foundation Trust is committed to eliminating all forms of discrimination on the grounds of age, disability, gender reassignment, marriage / civil partnership, pregnancy / maternity, race, religion or belief, sex and sexual orientation

9. No Smoking Policy

9.1 There is a no smoking policy at this Trust

10. Review of this Job description

10.1 This job description is intended as an outline of the general areas of activity. It will be amended in the light of the changing needs of the organization

11. Employee Specification

Candidates must be able to demonstrate	Essential or Desirable	Assessed by
Education/Qualifications		
First level registration; Post registration oncology qualification or equivalent relevant qualification; Basic computer Literacy Research methods education Evidence of Continuing Professional Development	Essential	Application form / Interview
Relevant diploma / degree Competence in research orientated PC software (Access, Excel, SPSS)	Desirable	Application form
Experience		
Experience as a senior staff nurse or above working in a clinical research environment Experience as a senior staff nurse in oncology nursing Previous experience in clinical speciality of post applied for e.g. haematology, gynaecology, palliative care Personal and Leadership Management experience	Essential	Application form / interview
Experience of co-ordinating IRAS submissions	Desirable	Application form / interview
Skills Abilities/knowledge		
Proven experience of team leadership and team building initiatives Advanced organisational skills and ability to managed multiple projects at various stages of development and organisation Excellent cross-disciplinary /interagency communication skills and ability to facilitate collaborative working relationships	Essential	Interview / References

Ability to appraise junior staff through performance review Confident and articulate Ability to make decisions, organise and prioritise Ability to innovate and respond to change Able to work unsupervised		
Ability to initiate and drive original research	Desirable	Interview / References
Other Requirements		
Flexibility to meet the needs of the service (e.g. shift work)	Essential	Interview / References
Able to work on both sites and to be flexible to meet the needs of the role	Essential	Interview

The above attributes have been identified by management to be necessary for this post, and will be used when short listing applicants for interview.