

Job Description

Job Title:	Advanced Nurse/Care Practitioner (face to face)
Responsible to:	<i>Locally agreed service manager, professional support Lead Practitioner and Head of Nursing</i>
Location/Base:	St Albans Integrated Urgent Care Hub
Hours per Week:	Flexible hours to cover the service 09:00 – 18:00 Monday – Sunday including Bank Holidays
Key Relationships:	<i>Senior Leadership Team, CCGs, Registered Managers and Heads of Teams, GPs, Nurses and Allied Healthcare Professionals, UTCs, Regulatory and Statutory Bodies</i>

Overall Purpose of the Role:

St Albans Integrated Urgent Care Hub opened October 2022. We aim to provide a truly integrated urgent care hub, working with local partners to deliver outstanding clinical services to the local community, built on a model that expands the function of traditional urgent primary care and supports reducing pressure on primary care services, emergency departments and urgent care centres.

This is a fantastic opportunity to be part of a team within an organization that promotes growth and genuinely cares about meeting the needs of the local population.

Working within the wider HUC unscheduled care division and with local healthcare providers, the Advanced Nurse Practitioner/Advanced Care Practitioner will complete the assessment and treatment of patients at a Nurse led Integrated Urgent Care Hub (IUCH), who may present with acute and/or chronic illnesses and/or injury; in order to determine a clinical diagnosis, treatment and appropriate discharge. Successful applicants will be working as part of a multi-disciplinary team, including remote GPs, other ANPs/ENPs/ECPs (Urgent Care Practitioners) and operational staff.

All staff are expected to contribute to meeting Key Performance Indicators mandated by the service within the time frames identified.

The post holder will work the full complement of the rota as required by the service.

Principle Responsibilities will Include:

- To autonomously undertake clinical assessments, diagnose, treat and discharge patients over the age of 1 with a wide range of minor illnesses and injuries, that have been triaged and referred by the patients own GP or 111. This includes but is not limited to:
 - Wound Closure



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Principle Responsibilities continued:

- Diagnosis and management of minor illness presentations
 - Diagnosis and management of minor injury presentations
 - Minor ENT and Ophthalmic presentations
 - Management of uncomplicated fractures
- To offer advice and health education as appropriate
 - To support access for patients within the IUCH opening hours and facilitate a clear patient pathway
 - Enable patients to carry out self-care as appropriate, through effective communication of health care advice
 - Recognise the acutely ill patient and the need for urgent/emergency treatment acting appropriately with other clinical support as required
 - Identify any safeguarding concerns and make appropriate referrals following safeguarding processes
 - To be committed to working in a changing environment, responding positively to new demands and changes and to be willing to be flexible to the changing needs of the service
 - To promote and facilitate audit and research-based practice as required
 - To direct patients appropriately to the right professional within appropriate time frame
 - To assess and priorities presenting patients in terms of acuity whilst maintaining patient safety at all times.
 - To support clinicians and other members of the team to ensure timely care to patients.

Professional

- To recognise and work within own limitations at all times.
- Adhere to NMC's - The Code/ HCPC Standards of Proficiency
- Participate and work to the policies and quality standards set by HUC
- Ensure that all the requirements of revalidation are met
- To have a personal development plan to include supervision and professional portfolio
- To identify own learning needs as part of individual development process

Communication

- To work closely with all members of the HUC team and the out of hours team within the clinical hub as appropriate. To communicate professionally and effectively with patients /relatives / carers /colleagues
- To keep accurate and contemporaneous records of all health enquiries, including assessment, treatment, and advice regarding patient care. The documentation must clearly reflect the assessment and findings in the consultation in line with current practice and in accordance with The Code/Standards of Proficiency as stipulated by the Nursing and Midwifery Council/HCPC
- To attend and participate in IUCH meetings as required



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Training and Development:

Full training will be given to support the development of this role this can include an apprenticeship if appropriate.

Participation in HUC's performance review and appraisal process

Compliance with mandatory and statutory training requirements

The above duties and responsibilities are intended to represent current priorities and are not meant to be an exhaustive list. The post holder may from time to time be asked to undertake other duties and responsibilities commensurate. Any changes to this job description to take account of changing service needs will be made in discussion with the post holder.

Supplementary Information:

Our Culture

Every patient deserves our highest standard of care and commitment. In working together innovatively, transparently and constructively with the local community and stakeholders, we can deliver services which meet their specific needs. We learn by listening to patients' views and experiences. We are passionate about sharing our knowledge and expertise by encouraging dialogue both internally and externally to meet our high expectations for patients.

Communications

Maintaining high standards in communication across a scattered and diverse workforce, ensuring compliance in policy and procedure with all staff.

Contributing to creating a culture of open, honest communication and feedback so that all team members benefit and learn from each other.

Equality and Diversity

HUC has adopted an Equality and Diversity Policy to ensure that all job applicants and employees are treated fairly and without favour or prejudice. We are committed to applying this policy throughout all areas of employment: recruitment and selection, training, development and promotion. In all situations, people will be judged solely on merit or ability. It is required of all employees to uphold this policy in the course of their employment with and whilst undertaking their duties.

Mobility / Flexibility

The normal place of work for the post is as stated above, but as a term of employment, post holders may be required to work from any of our establishments.

Health and Safety at Work

In accordance with the Management of Health and Safety at Work Regulations 1992 (as amended) and other relevant Health and Safety legislation, employees have a duty to take responsible care to avoid injury to themselves and others by their work activities and to co-operate in meeting statutory requirements.



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Infection Control

Employees must be aware that preventing healthcare acquired infections and infection control is the responsibility of all staff. Clinical procedures should be carried out in a safe manner by following best practice and infection control policies.

Data Protection and Confidentiality

Employees must maintain confidentiality when dealing with sensitive material and information and are required to read, understand, and accept the terms of the Confidentiality, Data Protection and Electronic Communications Policy. The protection of data about individuals is a requirement of the law and if any employee is found to have permitted unauthorised disclosure, the organisation and individual may be prosecuted. Disciplinary action will be taken for any breach.

No Smoking Policy

HUC recognises the health hazards of smoking for smokers and non-smokers and acknowledges the rights of staff to work in a smoke free environment. Consequently, the organisation has adopted a 'Smoking Policy' which specifies that smoking is not allowed anywhere on HUC premises or near company vehicles.

Safeguarding

Post holders have a general responsibility for safeguarding children and adults at risk in the course of their daily duties and for ensuring that they are aware of the specific duties relating to their role. The expectation is that the post holder is familiar with the relevant procedures and guidelines and undertakes training at the appropriate level for their role.



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Our Values



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Person Specification

Knowledge and Experience

Essential:

- NMC Registered Nurse/HCPC Registered Paramedic
- Minor illness qualification (L7)
- Minor Injury qualification (L7)
- Advanced clinical assessment qualification
- Triage/streaming experience
- Evidence of working with a variety of patients requiring triaging assessment and treatment (minimum of 1 year experience)
- Evidence of appropriate decision making and referrals
- Experience of working as a team leader
- MSc in Advanced Clinical Practice
- Non-Medical Prescribing
- Demonstrate working within the 4 pillars of advanced practice

Desirable:

- Experience of working in an Emergency Department/Urgent Treatment Centre/Minor Injury Unit
- Wound closure
- IRMER
- X-ray interpretation
- Evidence of audit or research experience

Personal Attributes, Values and Behaviours

- Advanced interpersonal/communication skills
- IT skills
- A reflective practitioner
- Committed to self-directed development
- Assertive, adaptable/flexible/energetic and enthusiastic
- Teamwork and communication



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General

All employees of HUC must understand and actively participate in Safeguarding, Health and Safety and Equality and Diversity Policies and Procedures to ensure that people who use our services, other employees and stakeholders are safe and respected whilst in HUC's care. Each employee must take joint responsibility with their line manager for their own personal and professional development at work.

Any offers of employment are subject to pre-employment checks and these include DBS Disclosure, References and Social Media checks

Terms of Employment

Remuneration

This appointment attracts a salary of £62,644

NHS Pension Scheme

How to Apply

To apply for this post, please submit:

- A comprehensive CV
- A supporting letter that addresses the criteria set out in the person specification that tells us why you are particularly interested in this role.



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