

Job Details

Job Title:	Advanced Clinical Practitioner
Hours of Work:	as contracted
Band or Grade:	AfC 8a
Department:	Community REACT Team
Division:	Community
Base:	Claire House

Reporting Arrangements

Managerially Accountable to: Operations and Performance Manager

Professionally Accountable to: HON

Responsible for: TACP/CP

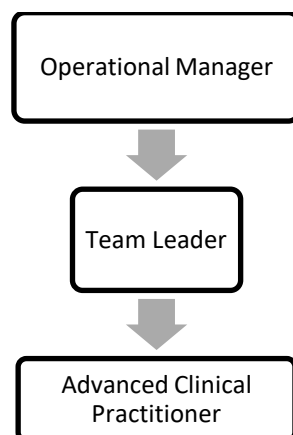
Job Purpose

- The post holder will work within CRT, working within patients own home and care home settings. The post holder will work as part of a multi-disciplinary team providing assessment, treatment and interventions to prevent avoidable admissions. This is achieved by working alongside GP practices and key stakeholders within the Wigan borough and ensuring that practices are fully engaged with the multi-disciplinary/admission avoidance approach to care.
- The ACP should be highly visible and accessible within the division. He/she should be an exemplary role model for health care professionals, leading by example, empowering staff to deliver improved patient safety and enhance the patient experience. He/she will adhere to professional standards of care and promote a professional image of health care that inspires confidence in service users, family members and carers and the healthcare community as a whole.
- As senior Health Care Professional within the division, it is your responsibility to provide effective leadership to a defined clinical/ community area in conjunction with department managers to ensure that nursing standards are monitored and maintained.
- To lead and encourage practice development initiatives, encouraging innovation and development and ensuring that teams participate in patient safety and quality improvement programmes.
- The ACP will be responsible for focusing on quality, innovation, productivity and prevention and work closely with the Divisional Nurse Director and Operational Business Manager to maintain efforts to continuously improve safety, clinical quality, effectiveness and efficiency. The role will provide strong managerial and

professional support to both the Divisional management and corporate nursing team.

- The ACP will support the implementation of the Trust Quality and Safety strategy and contribute to the developments in line with safety, quality and improvement in relation to NHS Safety Thermometer, Harm Free Care, Patient Experience and Open and Honest Care (Transparency) for his/her designated areas.
- The ACP is defined as a first level nurse/allied health professional.
- The ACP will provide care at an advanced level within community and care setting to those patients with chronic and acute conditions using advanced clinical knowledge that is evidence based.
- The ACP will function as part of the CRT and will demonstrate competence in advanced assessment, management and treatment.
- Provide expert advice and ensure the needs of the patient are met by leading, challenging and changing practice within the community and care home setting.
- Work collaboratively with other health care professionals in primary and secondary care to ensure a high quality easily accessible service.
- Provide a community wide lead in the development of the role of the advanced practitioner and the service provided.
- To accept new and follow up referrals.
- To proactively support and maintain patient within the community and care home setting.
- To facilitate discharge of patients back to their place of residence as appropriate,
- To undertake clinical audit and research.
- Recognises and acts as an advocate for patients, carers, service and organisation.
- Lead change as required and ensure resolution of conflict.

Organisation Chart



Duties and Responsibilities

Main duties and responsibilities

- A reduction in A&E attendances.
- Reduction in emergency admissions.
- A high level of patient and professional satisfaction.
- A reduction in readmissions.

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- Promotion of self-management and self-care.
 - Reduction in delayed discharges.
 - The maintenance of patient independence.
 - Improved communication between professionals, patients and carers.

The post holder will:

- Work as an advanced practitioner making independent clinical judgement/decisions based on patients' clinical needs.
- Act as a lead for the development of advanced and specialist practice.
- Undertake independent comprehensive assessment and management of patients to incorporate physiological and pharmacological considerations, making multifaceted complex clinical decisions regarding patient management and clinical outcomes.
- Demonstrate a high level of competence in clinical, diagnostic and examination skills.
- Deliver a proactive model of service delivery for the management of patients and carers within the community and care home setting with complex care needs.
- Provide counselling and advocacy for patients with acute and chronic conditions.
- Undertake research and service development.
- Establish close liaison and communication between all stakeholders across health and social care, community, primary care and third sector disciplines involved in the care of patients and their families and work in partnership with other practitioners.
- Monitor and evaluate the role of the ACP in liaison with appropriate managers and GPs and demonstrate and respond to changing needs.
- Develop and sustain close working relationships, partnerships and networks and draw upon multi-agency/inter professional resources where appropriate in order to improve health.

Professional Responsibilities

- The ACP in conjunction with the Professional/Clinical Lead and Operational Business Manager is responsible for the implementation, monitoring and evaluation of the Risk Management and Clinical Governance strategies within their area.
- Keep up to date with developments in the role of the advanced practitioner through personal and professional development, in service training and education, professional conferences, courses and seminars as appropriate.
- Keep accurate records and complete reports as necessary.
- Maintain high standards of professional standards of care and expertise.
- Be involved in the production of written protocols, clinical guidelines, standards and documentation systems for own use and use by others.
- Be proactive in accessing clinical supervision.
- Be involved in relevant professional groups to ensure up to date knowledge of role development.
- Acquire new skills and apply to practice.
- Adhere to code of professional conduct.
- You are expected to comply with relevant Trust codes of conduct and accountability as well as those of your professional body you are registered with: NMC/HCP.

Key results from the job holder

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- Delivery of Key Performance Indicators (KPIs) on care assessment, care delivery and workforce.

Planning and Organisational Duties

- Work within the Trust's Policies and Procedures and the parameters set down in agreed local clinical protocols and guidelines and national guidelines such as those published by NICE.
- Organise the clinical management of individual patients, utilising clinical knowledge and advanced skills to assess, diagnose, plan, implement and initiate changes where required. This will include monitoring and evaluating the responses to treatment through analysis and interpretation of clinical tests and investigations and the discharge of the patient.
- Apply appropriate advanced clinical and technological skills in response to the changing needs of care and the dynamic state of healthcare services.
- Facilitate the development of clinical practice through research and education of the multidisciplinary team, by integrating theory with practice.
- Evaluate care through quality assurance initiative and assessment of clinical outcomes.
- Be an expert clinical resource for other health care practitioners.
- Take every opportunity to promote the health of patients and initiate health education strategies as necessary.
- Participate in risk management and risk assessment working closely with other members of the clinical team.
- Continually develop own professional practice as indicated by the changing needs of services / patients
- Participate in the development of the quality and audit strategy, which includes standard setting and development of audit tools.
- Participate in developing and updating clinical protocols in care in responses to advances in clinical practice.

Communications and Key Working Relationships

- Accept, make and receive referrals to and from other health care professionals.
- Communicate patients' conditions, verbally and in writing, to other members of the healthcare team and contribute to decision-making processes in patient management.
- Communicate on an on-going basis with the GP, Community Medical Lead, Senior Registrar / Consultant responsible for the patient - updating him / her on changes/progress.
- Participate in virtual ward rounds, perform case presentation and contribute to the decision-making process in patient management.
- Act as a resource, providing clinical leadership and facilitating professional development amongst the multidisciplinary team both within and outside the organisation.
- Promote best practice, utilising local and regional benchmarking groups for the generation and promotion of standards and clinical guidelines.
- Contribute to clinical governance arrangements by providing expert input and
- securing quality improvement, including influencing other disciplines, to help deliver quality services.

Responsibility for Finance

- To identify and actively participate in any cost improvement measures as required.
- To be responsible and support the appropriate use and management of clinical and non-clinical resources within field of practice e.g consumables, travel.

Responsibility for Human Resources

- Involvement in staff engagement and patient feedback.
- Participate in personal development review.

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- Undertake clinical audit and audit the evaluation of practice of self and others.

Responsibility for Health & Safety

Compliance with the Health & Safety at Work Act 1974 – the post holder is required to fulfil a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards, and a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions.

Responsibility for Teaching

- Facilitate research-based practice, assist in disseminating research findings and support changes in care.
- Take part in/ lead research projects, as appropriate, in order to enhance knowledge of the role and / or patient outcomes.
- Support and facilitate other staff who are undertaking research / audit projects.
- Provides clinical leadership, acts as a resource and facilitate professional development amongst the multidisciplinary team both within and outside the organisation.
- Promote best practice, utilising local and regional benchmarking groups for the generation and promotion of standards, nursing and clinical guidelines.
- Contribute to clinical governance arrangements by providing expert input and securing quality improvement, including influencing other disciplines, to help deliver quality services.
- Contribute to the Induction programme of staff as required.
- Contribute to the development, supervision and training of other clinical staff.
- Support healthcare practitioners, students and others, as required, to achieve appropriate levels of competence in practice.
- Participate and provide clinical supervision for self and others.

Work Circumstances & on-call

Monday to Sunday between service hours of 0800-2000. No on call duties.

Standard Duties & Responsibilities

The Trust operates a No Smoking Policy.

All Wrightington Wigan and Leigh NHS Foundation Trust staff employed within Clinical Environments and have contact with children, vulnerable adults; service users and their families must familiarise themselves, be aware of their responsibilities and adhere to Local Safeguarding Children's Board, Local Safeguarding Adult Board and WWL Procedures for Safeguarding and Protecting Children which are available on the Trust Policy Library.

In accordance with Part 7 of the Immigration Act 2016, employees who are required to interact regularly with the public, both face to face, and by telephone, are required to be able to speak English to an appropriate standard relevant to their role, i.e. with confidence and accuracy, using correct sentence structures and vocabulary, and without hesitation.

Compliance with the General Data Protection Regulations 2016, Data Protection Act 2018 and Information Governance Principles – the postholder is not entitled to use for their own benefit or gain, or to divulge to any persons, firm or other organisation whatsoever, any confidential information belonging to the Trust or relating to the Trust's affairs or dealings which may come to their knowledge during employment.

Compliance with the Health & Social Care Act 2008 – Code of Practice on the Prevention and Control of Infections and related guidance – the post holder is required to fulfil a proactive role towards the reduction and management of healthcare related infection in all of their actions. This entails compliance with Trust Infection Prevention and Control policy and related Standard Operating Procedure (SOP's); along with risk assessment of all situations; as staff have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Staff must be fully compliant with Trust Infection prevention and Control eLearning policy.

All applicants to any post within the Trust are required to declare any involvement either directly or indirectly with any firm, company, relevant person or organisation which has any interest with the Trust, the services provided by the Trust or any element of patient care. Failure to do so may result in an employment application being rejected, or if it is discovered after appointment the omission of such information could lead to dismissal. This includes any form of private practice relating to medical care.

Compliance with Trust Policies and Procedures including the Code of Conduct.

Compliance with Standing Financial Instructions (SFIs) – The SFI's identify the financial responsibilities which apply to everyone working for the Foundation Trust and its constituent organisations including trading units. Failure to comply with Standing Financial Instructions can in certain circumstances be regarded as a disciplinary matter that could result in dismissal. Compliance with the SFIs is monitored by the Finance Department and post holders are therefore required to understand their responsibilities outlined within this document and ensure compliance with its instructions.

Responsibility for all records (including patient health, financial, personal and administrative) that they gather or use as part of their work within the trust. The records may be paper, electronic, microfiche, audio or videotapes, x-ray images.

Any other duties appropriate to the grade. The range of duties and responsibilities outlined above are indicative only and are intended to give a broad flavour of the range and type of duties that will be allocated. They are subject to modification in the light of changing service demands and the development requirements of the postholder.

This document is also available in audio, large print, Braille and other languages upon request. For more information call 01942 773106.
