

GUY'S & ST THOMAS' HOSPITAL TRUST

DEPARTMENT OF PHARMACY: PERSON SPECIFICATION

Post Title:	Senior Pharmacy Technician Medicine Management
Grade:	Band 5
Location:	Guy's & St Thomas' Pharmacy

Essential	Desirable	Application (A) Interview (I)
Education / Qualifications		
QCF Pharmacy services Level 3 plus an accredited underpinning knowledge (BTEC in Pharmaceutical Science or equivalent) or equivalent		A I
Registered as a Pharmacy Technician with the General Pharmaceutical Council	A1 workplace assessor award or working towards	A I
Completion of the Accreditation Checking Pharmacy Technician Scheme (ACPT)		A I
London Pharmacy Education and Training – Technician Self Development Programme – Stage 2 or working towards or equivalent	Medicine Management Accreditation or equivalent	A I
Previous Experience		
Mandatory professional CPD as defined by General Pharmaceutical Council		I
Previous evaluated experience of delivering induction and competency based training e.g. Trainer the Trainers		A I
Previous evaluated experience of supervising staff and workload on a day-to-day basis	Demonstrated experience of ability to appraise staff and set performance objectives	A I
Previous evaluated experience of recruitment and selection of staff		A I
Previous evaluated experience of participation in project and audit work		I

Skills / Knowledge / Ability		
Demonstrated ability to dispense accurately to set standards		I
Demonstrated ability to counsel and give advice to patients on their medications		I
Demonstrated ability to accurately judge and assess patient's own medication		A I
Demonstrated ability to accurately record patient medicine reconciliation		A I
Demonstrated ability to write SOPs		A I
Demonstrated ability to prioritise and organise routine daily tasks using own initiative, whilst supervising and leading a team	Demonstrated ability to manage performance	I
Demonstrated ability to plan, deliver, and organise competency based training assessment		A I
Demonstrated ability to work to set procedures		I
Demonstrated ability to work under pressure accurately		I
Demonstrated ability to motivate self and others		I
Demonstrated ability to communicate more complex and sensitive information effectively using clear written and spoken English to overcome barriers to understanding		I
Demonstrated ability to clearly and accurately complete complex routine and non-routine documentation.		I
Demonstrated IT skills including: <ul style="list-style-type: none"> Email Word processing Spreadsheets Accurate data entry 	ECDL JAC Pharmacy Computer System	I
Demonstrated accurate numeracy skills, including: <ul style="list-style-type: none"> Complex calculations Addition, subtraction, division, multiplication Percentages, decimal, fractions, ratio 		I
Demonstrated effective customer service skills.		A I
Able to demonstrate a good understanding of the context of hospital pharmacy and the NHS.		I