

Appendix 3

Job Functional Form

The post **might** include the following but is not exhaustive.

Job functions	Tick	Job functions	Tick	Job functions	Tick
Exposure prone procedures *		Hazardous substances/COSHH		Extreme temperature (hot or cold environment)	
Patient contact	√	Managing people		Working with hard wood dust	
Exposure to body fluids		Ionising radiation		Working in a stressful environment	√
Food handling		Driving as part of the job			
Night work or unsocial hour		Waste handling			
Lone working		Manual handling			
Working with children/vulnerable adult	√	Specialist equipment, for example power hammers			
Working at heights for example using ladders		Overseas travel for work purposes			
Working with animals		Working in confined spaces			

*All staff in this group will need an appointment and to be fully OH cleared with Occupational Health (OH) prior to commencing work in the Trust. Please ensure you take all immunisation details to the appointment in OH which might help prevent any delays.

You must contact the occupational health department to make the necessary arrangements to be seen. Your manager is responsible for ensuring that the individual attends and on completion an attendance form will be sent to your manager confirming attendance.

Contact details:- Kingston Hospital NHS Foundation Trust OH Department 020 934 2618