

Information Pack and Job Description for Consultant in Infection

Division of Diagnostics & Clinical Support



Some facts about us:



We are in the HSJ/Nursing Times list of the top 100 places to work



On average 98% of our patients would recommend us
to their Friends and Family



We're rated as 'better than average' or above in 24 categories out
of 32 of the national NHS staff satisfaction survey



We are in the top 20% of Trusts for effective staff engagement



We are in the top third of all Trusts in terms of openness,
transparency and learning from mistakes, being rated as 'good'



Our young patients have rated us as the fourth best
childrens' in-patient service in the country



We routinely meet our cancer targets and mortality rates
are within expected levels. Our performance against
all other targets is generally good.



Our Foundation Training Programme has been the highest
rated in the North West Region

Introduction

East Lancashire Hospitals NHS Trust is a large, integrated healthcare organisation.

With over 7,800 staff and 970 in-patient beds, we are a large provider of Acute District General and Specialised Hospital services, as well as Community Services and Children's Mental Health Services.

Our two main hospital sites, The Royal Blackburn Teaching Hospital and Burnley General Teaching Hospital have been rated "GOOD" in 2016 by the Care Quality Commission.

Our Board is professional, and ambitious and capable.

Our vision is '***To be widely recognised for delivering safe, personal and effective care***'.

Quality and safety are at the heart of everything that we do and we are committed to providing harm free care. Our fabulous, highly trained staff are key to our growing reputation as a great place to receive treatment, as well as a great place to work.



Safe | Personal | Effective

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Safe | Personal | Effective

EAST LANCASHIRE HOSPITALS NHS TRUST

East Lancashire Hospitals NHS Trust provides a caring service to a population of 550,000 in the Pennine Lancashire area. Services are provided from our two main sites, the Royal Blackburn Teaching Hospital and Burnley General Teaching Hospital and from our community rehabilitation wards at Pendle Community Hospital, Accrington Victoria Hospital and Clitheroe Community Hospital.

Our current five-year clinical strategy 'Fit for the Future' provides a robust clinical platform to ensure we deliver safe, personal effective services in the community and in our hospitals.

We treat almost 700,000 patients every year in our hospitals and community settings, using state-of-the-art equipment and facilities. We provide a full range of acute hospital and adult community services and we are a specialist centre for hepatobiliary, head and neck and urological cancer services, robotic assisted surgery, specialist cardiology services and we are also a network provider of Level 3 Neonatal Intensive Care. We are a nationally accredited Centre for Endometriosis and Uro-Gynaecology Surgery.

Our Blackburn site is the centre for all acute services in East Lancashire other than Obstetrics and Gynaecology. The Emergency Dement at Blackburn is the only ED for East Lancashire and is a Trauma Unit in the Lancashire Trauma Network working closely with the Trauma Centre at the Royal Preston Hospital. The ED is supported by Urgent Care Centres at Blackburn and Burnley and a Minor Injuries Unit at Accrington. We have day and night Air Ambulance helicopter landing facilities.

Burnley General Teaching Hospital is the site for the East Lancashire Women's and Newborn Centre and is the largest in-patient consultant led obstetric unit in the North West. There is also a midwife-led birthing unit off the Hospital site in Blackburn.

In 2012 the Royal Blackburn Teaching Hospital was designated as one of the Lancashire Vascular Centres and is one example of our specialist services.

The Trust also has close links with a number, of Tertiary Centres in Manchester and Liverpool for both adult and children's services.

ROYAL BLACKBURN TEACHING HOSPITAL

The hospital is situated just off Junction 5 of the M65. It is our main hospital site receiving most emergency patients. Other than for obstetric emergencies, all blue light ambulances attend this site.

Services at the Royal Blackburn Teaching Hospital site include:

- A busy Emergency department, with 8 bedded resuscitation area, and a co-located Urgent Care Centre and ambulatory care facility
- ITU, HDU and POCCU facilities.
- Radiology including MRI and CT seven days per week, as well as isotope scanning
- Acute Surgical Services (General Surgery, Vascular Surgery, Urology, T&O, ENT, Maxillofacial and Surgical Triage Unit)
- 11 Operating Theatre complex with integrated Day Case Unit, 24-hour Emergency Theatre, Angiography Suite
- Endoscopy Unit providing a 24/7 Upper GI bleed endoscopy service • Acute Medical beds, Medical Assessment Unit and Fast Flow wards.
- Cardiac Unit (a CCU, specialist cardiac ward and 2 Cath Labs)

- Generalised and Acute Paediatric services
- Learning & Development Centre
- Research Centre
- We are also now planning the build of a primary care access centre at our ED front door as part of our redesign programme.

BURNLEY GENERAL TEACHING HOSPITAL

Services at this site include:

- Lancashire Women and Newborn Centre including 5 Operating Theatres, Consultant led maternity unit, midwife led birthing centre, Level 3 Neonatal Intensive Care Unit, general, emergency and specialist gynaecology services
- Urgent Care Centre: A new purpose-built building with a children's assessment and observation area, and an on-site GP unit
- Elective Orthopaedic Centre (28 beds and 5 operating theatres)
- Endoscopy Unit
- Paediatric Day Surgery Unit
- Radiology services including CT
- Ophthalmology Unit and dedicated Ophthalmology Theatres
- Recently opened elective care centre incorporating facilities for day case surgery and short stay surgery, two theatres one of which is laparoscopic theatre and a procedure room. This facility will eventually include chemotherapy suite and enhanced endoscopy facilities.

TEACHING AND RESEARCH and INNOVATION

Across all our sites we pride ourselves on our teaching and for providing a great experience for trainee doctors. We have received excellent feedback from medical students, foundation year doctors and specialty trainees. One of our respiratory consultants was awarded "Teacher of the Year" by Manchester Medical School students. Our Obstetrics and Gynaecology specialty trainee feedback and evaluation rated us the highest in the North West.

Since 2016, we have entered, into a strategic alliance with University of Central Lancashire, a fast-growing medical school, as their main provider of clinical placements and teaching. Our medical student intake is increasing year on year, with students from several medical schools, both locally and internationally.

We have a thriving community of research in the Trust and we contribute to a wide range of national and international studies, with a high number of patients entering clinical trials.

Our clinical staff continue to develop the range of services offered by the Trust. We provide robotic-assisted urological surgery. We are a Lancashire centre for Head and Neck surgery, maxillofacial and orthognathic surgery, regional dermatology including vulval dermatology specialist services.

We are an accredited centre for Vascular surgery, Uro-Gynaecological Surgery and Endometriosis.

LOCAL AREA/POPULATION

The Trust's catchment area is co-terminus with the local districts of Blackburn with Darwen, Hyndburn, Ribble Valley, Burnley, Pendle and Rossendale. Together, these localities represent the area known as "Pennine Lancashire". Each of the locality districts contains

substantial rural areas including parts of the West Pennine Moors, the Ribble Valley, the Forest of Bowland, Gisburn Forest and Pendle Hill; some of the most outstandingly beautiful countryside in Northern England. The local town of Whalley has been voted one of the top 50 places to live in the UK

The district is well served by road and rail and is within reach of the Universities of Manchester, Lancaster, Liverpool and Leeds, including UCLan with which ELHT has forged strong links. As well as being close to many urban centres, Blackburn and Burnley are also within easy distance of the Lancashire Coast, the Lake District and the Yorkshire Dales.

The district itself is well provided with leisure activities, for both spectators and participants. There are well developed parks, sports ground and sports centres in the urban community. There are excellent schools in the locality, both state and fee paying. The housing in the area is both to a high standard and is reasonably priced. The local population looks to the district's health services for most of their health needs.

In comparison with England and Wales as a whole, the Trust has a higher proportion of the population between the ages of 0-14 and a lower proportion of the population between the ages of 15-64. This trend is set to increase with projected increases of about 5% in the population between 0-14. From census data, when compared with the rest of the region, this district has the third highest proportion of households where the head of the household was born in the New Commonwealth or Pakistan.

JOB SUMMARY

THE POST

This is a full-time post based at East Lancashire Hospitals NHS Trust with duties across two main hospital sites in Blackburn and Burnley. The post is subject to the 2003 national terms and conditions of service for consultants. The appointee will be working in the Microbiology Department alongside four (3.8 wte) existing Consultant Microbiologists / Infectious Diseases (the team is mixed, some with Microbiology specialist registration, some with Infectious Diseases specialist registration). A successful medical applicant will hold the FRCPath or MRCP or have equivalent qualification/training and have full and specialist registration in either Medical Microbiology or Infectious Diseases or both (and with a licence to practise) with the General Medical Council (GMC) or be eligible for registration within six months of the interview. Applications are also welcomed from registered Consultant Clinical Scientists in Microbiology, who hold FRCPath. This is a full-time position, however, any applicant who is unable for personal reasons to work full time will be eligible for consideration for the post and if appointed modification of the job content will be discussed on a personal basis. There are no plans currently for the postholder to have patients under their own care as this is an expert advice / liaison role.

THE DEPARTMENT

PATHOLOGY SERVICE

The main laboratory services (all the microbiology work) are situated on the Royal Blackburn Teaching Hospital site in a PFI building. All major disciplines are included with the exception of specialist virology and immunology which are referred to Preston.

Consultant Microbiologists

Head of Department

Dr Sandra Long (F/T 10 PAs) (Director of Infection Prevention and Control)

Dr Giuditta Sanna (P/T 8.0 PAs) (dual accreditation Microbiology and Infectious Diseases)

Dr Luca Kormos (F/T 10 PAs) Consultant in Infection

Dr Hisham Ziglam (F/T 10Pas) Consultant in Infection

This post (F/T 10 PAs)

Consultant Cellular Pathologists

Dr Namrah Sadiq (Clinical Lead)

Dr Kathryn Brelsford

Dr Neil Sahasrabudhe

Dr Laszlo Hegyi

Dr Sunita Mane

Dr Iskander Chaudhry

Dr Rupesh Wahane

Dr Ambreen Moatasim

Dr Syeddah Shafaq Mutjaba

Dr Anila Chugtai

Dr Qurratalain Chundrigger

Dr Durgesh Rana

Consultant Biochemists

Mrs Jane Oakey

Ms Natalie Hunt

Microbiology Department Management and Administration

The management arrangements are consistent with the recommendations in paragraphs 4.22 to 4.26 of the Strategic Review of Pathology Services (1995).

Microbiology and the other pathology disciplines sit in Department of Clinical Laboratory Medicine in the Diagnostic and Clinical Support Division. The other Divisions are; Integrated Care which includes Medicine and Emergency Department, Surgery, Family Care and the Corporate Division.

The Head of Department role in Microbiology is carried out by one of the consultant microbiologists on a rotational basis. The Laboratory Operational Manager is an 8a BMS, Ms Pamela Henderson.

The appointee will be expected to take part in the on-call cover which is currently 1:4 rota, paid at Band A and 1 PA of scheduled work including work from off site on Saturday mornings and Sunday mornings. With the addition of further staff in the future the on-call rota may be changed - with a reduction in the on-call.

The Clinical Director for Pathology is Divisional Medical Director, Dr Yacoob Nakhuda, Consultant Radiologist. All consultants are eligible to be Clinical Director of Pathology. Appointment is made by the Chief Executive following an interview process. Mr Dayle Squires is the Directorate Manager and holds the Department of Clinical Laboratory Medicine budget

of £16 million. The microbiology budget of £2.5 million is held by the Operational Manager in Microbiology, Mrs Dionne Ellison

All consultants have full independent professional responsibility for their areas of work.

There is 1.5 wte secretarial support for the Consultant Microbiologists / Infectious Diseases Physicians.

Overview of the Department of Microbiology

The Microbiology Department has UKAS accreditation.

The Department of Microbiology provides microbiology services to Royal Blackburn Teaching Hospital, Burnley General Teaching Hospital, and Pendle Community Hospital along with general practices within the East Lancashire CCG and Blackburn with Darwen CCG. The department carries out routine microbiological work and limited viral screening serology. The serology work, including COVID antibody testing, is largely carried out in the blood sciences department. Most of the specialist virology work and advice is provided by the Microbiology Department in Preston.

Using the Mycobacterial Growth Indicator Tube (MGIT) system, the laboratory processes Mycobacterial specimens for East Lancashire, Lancashire Teaching Hospitals Trust and Blackpool.

The department uses the iSoft Telepath system.

Workload of the Department at Royal Blackburn Teaching Hospital

Annual workload has been just under 400,000 specimens for the last few years.

Summary of workload for East Lancashire, broken down by Investigation

Test Name	Total Requests
Swabs/Pus/Tissues/Fluids Routine Culture	20,492
MRSA Screens	40,413
Genital Samples (HVS, cervical, urethral, uterine, sub prepuce, IUCDs etc. Excl samples for HSV and chlamydia)	17,377
Blood cultures	8114
CSF	958
Respiratory Cultures	8,871
Mycology	4,314
Mycobacterial Culture	4,506
RSV screen	442
Urine	
Culture and Sensitivity	85,963
Legionella and Pneumococcal Antigen Detection	685
Faeces	
Culture and Sensitivity	10,315

Microscopy (OCP)	1,070
Faecal virus antigen detection (rotavirus/adenovirus)	1,608
Clostridium difficile toxin A & B	5,047

Serology	
Syphilis IgG/IgM	24,837
H.Pylori antigen	6,233
HIV Ab/Ag P24	27,639
Hepatitis A IgM	2,139
Hepatitis Bs Ag	14,123
Anti-HBs	3,177
Anti-HB Core antibody	3,926
Hepatitis C	11,073
Rubella IgG	1,299

Interferon Gamma Detection	1,594

Staffing

- Lead Biomedical Scientist – Mrs Dionne Ellison
- Senior Biomedical Scientists (Band7) - 4
- Biomedical Scientists (Band 6) - 12 wte
- Medical laboratory Assistants - 16.3 wte

Equipment

1 x MALDI-TOF (Bruker)
 1 x VITEK XL
 1 x mini-vidas
 1 x. Mast Uri System
 1 x WASP Specimen Processor
 1 x BACT/ALERT VIRTUO Blood Culture System 1 x Cepheid
 2 x Don Whitley MAC 500 Anaerobic Workstation
 2 x BD MGIT (TB liquid culture)
 2 x DS2 ELISA platforms
 1x ID NOW
 1 x BioFire
 1 x Hologic Panther
 1 x Genetic Signatures

Quality

The Consultant Microbiologist Head of Department is responsible for quality control and this is devolved on a day to day basis to senior BMS staff in the various areas. The Department participates in all the relevant NEQAS schemes.

External Quality Assurance

The laboratory takes part in external quality control schemes for the following assays:

UK NEQAS Schemes for:

- General microbiology
- AAFB microscopy
- Faecal parasitology
- Mycology
- Interpretative Comments

Infection Control

The Infection Prevention and Control Team, led by the Director for Infection Prevention and Control provide infection control advice and support to East Lancashire Hospitals NHS Trust, Blackburn and Darwen CCG and East Lancashire CCG. The Director of Infection Prevention and Control is Dr Sandra Long, Head of Department in Microbiology.

The consultant microbiologists provide infection control advice during the day and when required when on-call. However, there is also an infection control nurse on-call up to 7pm at night and at the weekends. The Director of Infection Prevention and Control is rotational, being decided at annual job planning. If a consultant has a particular interest in infection control a longer period of tenure may be agreed.

The infection control nursing staff work under the direct line management of the Infection Prevention and Control Lead Nurse (band 8b). There is also a part time Infection Prevention and Control Nurse who works in the training department. The staffing numbers are as follows:

8b x 1.0 wte

7 x 2.0 wte

6 x 2.0 wte

5 x 1.0 wte

Total 7.0 wte ICNs

Supported by 1.0 wte band 2 and 1.0 wte band 4

Outpatient Parenteral Antimicrobial Therapy (OPAT)

The OPAT service is led by two specialist OPAT nurse in collaboration with the Consultant Microbiologists / Infectious Diseases physicians and antimicrobial pharmacists. All departmental consultants are expected to give advice on antibiotic management of OPAT patients, however the responsibility for their care remains with their clinical team. The Microbiology Lead for OPAT is Dr Luca Kormos.

Accommodation

Suitable office accommodation will be available, including a computer with Internet, telepath and ICnet access. A personal computer will be available for on-call work and home working.

Academic Facilities

There are Postgraduate Medical Centres at Burnley General Teaching Hospital and the Royal Blackburn Teaching Hospital. Clinical meetings are held on both sites.

Facilities for continuing medical development, including a library are available in the postgraduate centre at Royal Blackburn Teaching Hospital.

The department has links with University of Central Lancashire which provides medical student training from a base in Burnley. There are opportunities to help deliver the medical student course.

Within the Trust there are opportunities to be involved in junior doctor training.

Duties and Responsibilities of Appointee

Job Plan

The job plan will be agreed between the post holder and the Clinical Director and is subject to annual review. A provisional work programme is enclosed (Appendix A).

Laboratory

- Day-to-day supervision of diagnostic methods and examination of specimens and authorisation and interpretation of the results obtained.
- Involvement in policy and SOP preparation.
- Responsibility for quality assurance within the department, including taking part in all relevant National External Quality Assurance (NEQAS) programmes.
- Responsibility for achieving and maintaining full accreditation of the laboratory with Clinical Pathology Accreditation (UK) Ltd, UKAS or another equivalent agency.
- Business planning, including the assessment and introduction of new methods, and forward planning for staff and equipment requirements.
- Provision of an on-call service in microbiology.

Clinical

- Liaison with clinicians, hospital staff and GPs concerning the diagnosis and management of patients and prevention of infection.
- Implementing an on-going medical audit programme within the department and participating in multidisciplinary clinical audit.
- Providing advice on management of OPAT patients

Ward Rounds

- Attendance at ward rounds and ward visits to discuss patient management

Infection Control Duties

- Advising on hospital policies for infection prevention and control, antibiotic and disinfectant use.
- Co-operating with Public Health England and environmental health officers in the investigation and prevention of communicable disease in the community.

Antimicrobial Stewardship

Antimicrobial stewardship is a key area of our work. This is led by one of the microbiologists/ infectious diseases physicians, on a rotational basis (reviewed at annual job planning), who chairs the Antimicrobial Stewardship Committee. A longer tenure is possible if a staff member has a particular interest in this area. The Trust has an antibiotic App (MicroGuide). All departmental consultants are expected to play a role in antimicrobial stewardship.

Key Internal Relations:

Others involved in infection control, particularly the infection control and prevention nurses, other Consultant Microbiologists, microbiology scientific staff, the Chief Executive, Trust Board, Medical Directors, Physicians, Surgeons, Occupational Health Physicians and Heads of Departments e.g. Catering, Estates, Pharmacy, HSDU, Domestic Services.

All of the existing departmental consultants are expected to provide support to each other and to new starters. The Head of Department can be approached with any issues.

A mentor can be appointed for the first year in post (may or may not be required dependent on experience of the new appointee).

Key External Relations:

In the case of statutorily notifiable diseases, community involvement, and major outbreaks of infection with community involvement, work closely with the Consultant and other staff in the Public Health England, appropriate Reference Laboratories, Environmental Health Officers, General Medical Practitioners and Microbiologists / Infectious Disease Physicians in other regional departments.

Teaching

The directorate participates in teaching medical students, medical and non-medical staff and the post holder will be expected to participate in the teaching process.

Administration

- Contributing to management within the Trust, via the directorate structure
- Acting as custodian of data under the Data Protection Act.
- Service and administrative duties on various committees which may include:
 - Microbiology Management Meetings;
 - Antimicrobial Stewardship Committee
 - Hospital Infection Prevention Committee;
 - Infection Prevention and Control Team Meetings;

Annual Leave

Annual leave must be arranged with other Consultant Microbiologist colleagues and be approved by the Clinical Director. Study leave and special leave must be arranged with

colleagues and approved by the Clinical director. Leave requests usually require 8 weeks' notice and must take into account the needs of the service.

Clinical Governance and Audit

The post holder will be expected to be actively involved in the development of clinical guidelines, investigation protocols, laboratory SOP's, guidance in the use of appropriate use of antimicrobials.

The post holder must be involved in Clinical Audit. The appointee is expected to participate actively in clinical audit meetings.

TERMS AND CONDITIONS OF SERVICE

This post is subject to the 2003 Consultant Contract.

The appointee will be required to live within 10 miles or 30 minutes travel time by car of the relevant Trust Hospital base. The Trust will reimburse certain expenses relating to removal and relocation when required; the expenses refunded shall reflect the actual costs involved but will not exceed £8,000.

A satisfactory medical examination is a condition of employment for Medical and Dental staff in the NHS.

Candidates are requested to note that any person recommended for appointment in connection with this post will be referred to the DBS (Disclosure & Barring System) for their clearance.

Please note: In line with other NHS organisations in the North West Region, the Trust is now passing the charge for undertaking a DBS check on to candidates in the event they are successfully appointed into the post for which they have applied. Candidates can choose whether to pay this over 1-3 months as a deduction from the monthly salary. By applying for this vacancy, you are agreeing to this undertaking in the event you are successfully appointed.

TEACHING

We have a very active learning and development centre and we teach an increasing number of medical students and all grades of medical trainees. We actively encourage all relevant consultant staff to undertake teaching and educational supervision roles, following the appropriate training. Teaching is a fundamental part of our continuing improvement culture. We rate amongst the highest in the North West in the evaluation of our teaching programmes

The post holder will be expected to keep up to date with developments within medical education and his/her own specialty by attending appropriate conferences and study courses.

RESEARCH

There are ample opportunities and facilities for research, which is supported locally through the Research and Development Committee. There is also active support from the Universities of Lancaster, Central Lancashire and Manchester, with which there are collaborative projects.

CONTINUING CARE

The appointee will be responsible for contributing to coherent infection advice, along with departmental colleagues, over the course of patients' episodes.

SECRETARIAL SUPPORT

Secretarial support will be available for this post.

OFFICE

Office accommodation will be provided for the appointee.

MANAGEMENT RESPONSIBILITY

All Consultants are required to attend the monthly departmental and Directorate Meetings. Post holders will be expected to share in administrative duties allocated by mutual agreement within the Directorate.

STANDARDS OF CONDUCT

The post holder will conduct duties with regard to the Trust's Vision and Values detailed on page 4 of this Job Description.

GOVERNANCE

i) CONTINUING PROFESSIONAL DEVELOPMENT

The appointee is expected to undertake CPD activities, in accordance with the relevant College's and Trust's requirements. There is a funded study leave allocation of 30 days/3 year cycle. The funding for this is as per the trust guidelines.

ii) APPRAISAL

The post holder, in common with all posts in the Trust, will participate in the Trust's appraisal process, which feeds into the General Medical Council mandatory Revalidation process.

iii) SAFE AND EFFECTIVE CARE FOR PATIENTS

The Trust is committed to providing safe and effective care for patients. To ensure this there is an agreed procedure for Medical staff that enables them to report quickly and confidentially, concerns about the conduct, and performance or health of medical colleagues (Chief Medical Officer 1996).

All Medical staff practising in the Trust should ensure that they are familiar with the procedure and should apply it.

iv) RISK MANAGEMENT

It is a standard element of the role and responsibility of all staff of the Trust that they fulfil a pro-active role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards.

v) TRUST POLICIES AND PROCEDURES

All staff should ensure that personal action and conduct comply with Trust Policies and Procedures, e.g. Infection Control, Health and Safety, Fire Procedures, No Smoking Policy, Equal Opportunities, Confidentiality, etc.

RECORDS MANAGEMENT/DATA PROTECTION ACT

As an employee of the Trust, you have a legal responsibility for all records, including patient health, financial, personal and administrative, that you gather or use as part of your work within the Trust. The records may be paper, electronic, microfiche, audio, video tapes, x-ray images etc. You must consult your Manager if you have any doubt as to the correct management of the records with which you work.

HEALTH AND SAFETY REQUIREMENTS

All employees of the Trust have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Employees are required to co-operate with Management to enable the Trust to meet its own legal duties and to report any circumstances that may compromise the health, safety and welfare of those affected by the Trust undertakings.

CONFIDENTIALITY AND INFORMATION SECURITY

As a Trust employee you are required to uphold the confidentiality of all records held by the Trust, whether patient records or Trust information. This duty lasts indefinitely and will continue if you are no longer employed by the Trust.

All the information which identified individuals in whatever form, paper, picture, electronic data, images or voice, is covered by the Data Protection Act 1988 and should be managed in accordance with this legislation.

EQUAL OPPORTUNITIES

The Trust provides a range of services and employment opportunities for a diverse population. As a Trust employee you are required to treat all patients, customers, visitors and work colleagues with dignity and respect irrespective of their background.

Safeguarding

All employees have a responsibility for safeguarding and promoting the welfare of children and vulnerable adults. Our induction programme covers essential requirements and further guidance can be sought from your Line Manager.

The purpose of this document is to act as a guide to the duties which may be required. It is not an exhaustive list and other duties may be required in accordance with the grade of the post and the competence of the post holder. The Job Description, from time to time, may be subject to review and change following consultation with the post holder.

For further information, please contact:

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Divisional Director,
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Royal Blackburn Hospital
Haslingden Road
Blackburn
BB2 3HH

Telephone 01282 805188

The Trust's Chief Executive: Mr Martin Hodgson 01254 732801

Proposed Job Plan 10 PA		
Vascular MDT	0.5	0.5
Core Service	4.75	4.5
On call	1	5.5
Antenatal Screening Lead	0.5	6
SPA	1	7
Additional SPA for audit etc	0.5	7.5
Antimicrobial Stewardship incl AMS mtg	0.25	7.75
OPAT incl OPAT Team meeting & Complex Cases Discussion	0.3	8.05
IC/ Micro Team mtg	0.125	8.175
General Infection Prevention & public health liaison	0.25	8.425
Microbiology Mgt Meeting with associated preparation & actions	0.5	9.425
Teaching / Research / Service Development	0.325	10

Outline timetable					
	Monday	Tuesday	Wednesday	Thursday	Friday
9am	Off	9.30 Lab Mgr/ Cons Catch-up Mtg & Core Service 9am1pm	General Infection Prevention & public health liaison, and meetings prep & actions	Core Service 9am10am	Core Service all day
10am		OPAT Mtg & Complex Cases Discussion	10.15am IC/ Cons Team Mtg	10am- 1pm Meetings prep & Actions	
11am		AMS once/mth & MMM once/mth	11am-12pm Core Service		
12pm			12-12.30pm Meetings prep & actions 12.30pm Prep of results for Vascular MDT		
1pm		1pm Additional SPA for Audit etc (2h)	Vascular MDT		

2pm			2pm-2.30pm Documentation of Vasc MDT 2.30pm-3pm Meetings prep & actions		
3pm		Antenatal Screening Lead time (2h)	Core Service 3pm4pm	Core Service 1pm5pm	
4pm			Teaching / Research / Service Development		
5pm					