

## **Person Specification**

Job Title: Deputy Orthopaedic Liaison Band: 3

Criteria	Essential	Desirable
Experience	<ul> <li>Previous relevant experience within a theatre environment</li> <li>Working collaboratively as part of a team</li> </ul>	Experience as a Theatre Healthcare Assistant ideally within Elective Orthopaedics
Qualifications	<ul> <li>Good literacy and numeracy skills</li> <li>Good standard of written &amp; verbal communication</li> <li>Basic IT skills</li> <li>NVQ level 3 or equivalent</li> </ul>	<ul> <li>Advanced mathematics</li> <li>Advanced IT skills</li> </ul>
Knowledge	Customer Service	Knowledge of stock ordering and stock maintenance
Personal Skills	<ul> <li>Able to use initiative.</li> <li>Able to function as part of a co-ordinated team.</li> <li>Able to take direction from others</li> <li>Polite, kind manner with mature attitude.</li> <li>Flexible to work requirements.</li> <li>Able to deal with the sights, smells and emotions that come with working in an operating theatre.</li> <li>Able to work in a busy environment.</li> <li>Approachable and sensitive to needs of others.</li> </ul>	