

PERSON SPECIFICATION

**OUR VISION: 'TO BE THE LEADING HEALTH AND WELLBEING SERVICE IN
THE PROVISION OF MENTAL HEALTH AND COMMUNITY CARE'**

JOB TITLE: FM Assistant – static and rapid response team

DEPARTMENT: Estates & Facilities

Criteria for Selection	Essential	Desirable	Measurement
			Application Form - AF Interview - IN Assessment - AS
Education/Qualifications	An understanding of cleanliness and good hygiene practices	Basic understanding of infection control Basic Food Hygiene Certificate Understanding of the responsibilities relating to Health and Safety at Work and COSHH Basic knowledge of NHS Organisation Knowledge of manual handling Basic knowledge of the process of laundering clothes	

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Knowledge			
Skills/Experience	<p>To be able to read, write and converse in English</p> <p>Able to read, understand and follow written and verbal instructions</p> <p>Flexible working approach</p> <p>Ability to work alone and with other team members as part of a team</p> <p>Confident to work in areas with mental health clients</p>	<p>Ability to prioritise work of self and others</p> <p>Similar previous experience</p> <p>Basic use of computer packages – word, excel and outlook</p> <p>Able to use small and large pieces of catering equipment such as regen trollies, dishwashers</p>	

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	Able to undertake general portering duties	Understand how food should be presented	
Personal Qualities	<p>A good understanding of customer service, i.e. caring, kind, able to be flexible, a good sense of humour, able to hold a conversation with others</p> <p>Possess excellent personal hygiene standards</p> <p>Ability to work in an environment which may get hot on occasions</p> <p>Able to occasionally work in unpleasant conditions ie cleaning toilets after they have been blocked</p>	Performance focused – to operate within agreed performance standards	

Physical Demand			
Additional Requirements		Driving licence	

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