

JOB DESCRIPTION

Job Title:	Specialty Registrar
Band/Pay:	£55,329
Department:	Trauma & Orthopaedics

Job overview

This role is one of a middle grade trust doctor to cover a 1 in 8 on call rota for daytime, overnight and weekend on calls. There will also be a lot of theatre assisting and fracture clinics to be covered by the applicant.

Main duties of the job

The applicant will be expected to take part in the standard registrar on-call rota (1 in 8). Given the anticipated stage of training, the successful applicant will not be expected to operate independently for the majority of procedures but will be able to take part in supervised elective and trauma lists.

The timetable is to be designed with the new appointee to fulfil their training needs. There will be opportunities to work in fracture and elective clinics. It is anticipated that this post will allow the applicant to proceed to successful selection for national specialist registrar training.

About your new team and department

The trauma and orthopaedic directorate sits within the Planned Care Integrated Service Organisation at Torbay Hospital. A comprehensive outpatient service is provided to all South Devon patients, both for trauma and elective orthopaedics. Fracture clinics are held at Torbay Hospital each weekday

morning. Elective outpatient clinics currently take place at Torbay and Newton Abbot Hospitals. There is a Hydrotherapy pool and Rheumatology service at Torbay Hospital.

Two high dependency beds are supported on the elective orthopaedic ward.

Fourteen scheduled trauma operating lists are held each week (Monday to Sunday), plus emergency procedures undertaken on the CEPOD emergency operating list.

The Directorate currently has two inpatient wards – Ainslie (26 trauma beds) and Ella Rowcroft (19 elective beds). We additionally undertake a high proportion of day case orthopaedic surgery, including selected joint replacement procedures, and have established a national reputation for excellence in this field.

There are, in the non-Covid state, 29 regular elective lists per week, 5 of which take place in the Day Surgery Unit, the others in the Inpatient Orthopaedic Theatres. There are four HEPA filtered Laminar flow theatres for trauma and orthopaedic surgery. In addition, the orthopaedic department utilises additional lists vacated by other surgical specialties on an ad hoc basis.

Admissions Officers co-ordinate all elective cases and input all operating lists (fracture and elective) onto the Hospital's Theatre system. Trauma Co-ordinators assist surgeons with the compilation of fracture lists and co-ordination of their operative stay, and also manage a "fast track" system for patients with fractured neck of femur. In addition these patients are supported by Consultant Orthogeriatricians, with a Physician's Assistant.

The Orthopaedic Unit at Torbay has a proven track record for service innovation, modernisation and development.

Detailed job description and responsibilities

Teaching Commitments

As a teaching hospital teaching of medical students, junior doctors, nurses and physiotherapists will be required.

Audit & Research

Time will be made available to allow research. It is expected that the post holder will complete a research and audit project for presentation at a local meeting and this may lead to national presentations or publications.

Clinical Governance and Risk Management

The Trust believes everyone has a role to play in improving and contributing to the quality of care provided to our clients. You are expected to take a proactive role in supporting the Trust's clinical governance agenda by:

- Taking part in activities for improving quality such as Valuing Everyone's Experience training or (for staff working within clinical specialties) clinical audit
 - Identifying and managing risks through incident and near miss reporting and undertaking risk assessments
- Following Trust policies, guidelines and procedures
- Maintaining and improving your skills through continued professional development/your personal development plan agreed annually with your line manager.

All clinical staff making entries into health or social care records are required to follow the Trust standards of record keeping.

Code of Conduct

You are required to work in accordance with the code of conduct for your professional body.

Confidentiality and Information Governance

You must ensure that you adhere to the relevant Trust guidance in relation to Confidentiality and Information Governance, which includes the collection and sharing of information in relation to staff, patients, relatives, partner organisations and third parties. The Trust has created guidance which satisfies that requirements of the relevant Acts of Parliament, including the Data Protection Act (1998), Freedom of Information Act (2000) and Access to Health Records Act (1990) as well as Department of Health guidance.

Conflict of Interests

You may not without the consent of the Trust engage in any outside employment and in accordance with the Trust's Conflict of Interest Policy you must declare to your manager all private interests which could potentially result in personal gain as a consequence of your employment position in the Trust.

In addition, the NHS Code of Conduct and Standards of Business Conduct for NHS Staff requires you to declare all situations where they or a close relative or associate has a controlling interest in a business (such as a private company, public organisation, other NHS or voluntary organisation) or in any activity which may compete for any NHS contracts to supply goods or services to the Trust. You must therefore register such interests with the Trust, either on appointment or subsequently, whenever such interests are gained. You should not engage in such interests without the written consent of the Trust, which will not be unreasonably withheld. It is your responsibility to ensure that you are not placed in a position which may give rise to a conflict of interests between any work that you undertake in relation to private patients and their NHS duties.

Disclosure and Barring Service (DBS) Applicants for posts in the NHS are exempt from the Rehabilitation of Offenders Act 1974. All medical staff who are offered employment will be subject to an enhanced criminal record check from the Disclosure and Barring Service. This includes details of

cautions, reprimands, final warnings, as well as convictions. Further information is available from the Disclosure and Barring Service at www.gov.uk/government/...disclosure-and-barring-service

Equal Opportunities

The Trust aims to promote equal opportunities. A copy of our Equality Scheme is available from the Trust website (www.sdhct.nhs.uk) You must ensure that you treat members of staff, clients and visitors with dignity and respect at all times and report any breaches that you witness to the appropriate manager.

Environmental issues

The Trust is committed to reducing its impact on the environment by preventing pollution, continually improving its environmental performance which increases the wellbeing of staff and clients. As a member of staff you are expected to adhere to policies to assist the Trust in meeting its environmental and sustainability target.

Health and Safety

You must co-operate with management in discharging its responsibilities under the Health and Safety at Work Act 1974 and take reasonable health and safety precautions for yourself and others and ensure the agreed safety procedures are carried out to maintain a safe environment for patients, employees and visitors.

Infection Control

The post holder, whether clinical or non-clinical, is required :-

- To undertake all mandatory and essential training in Infection Prevention and Control.
- To familiarise themselves with and adhere to current Infection Prevention and Control policies relevant to them and their area of work.
- To take responsibility to ensure the workplace is kept clean and tidy so that it is safe for all other users of that area.
- To communicate any identified infection risks to the Infection Prevention and Control Team and where appropriate report any Healthcare Associated Infections in line with the Trust's Incident Reporting Policy.
- To take part in the safety improvement projects related to infection prevention and in particular follow the Trust requirements regarding hand hygiene.

Fire Safety

Fire Safety in all the premises from which we operate is the concern of all those who work within these premises.

It is of the utmost importance that all members of Staff whether part-time, temporary, bank or permanent are fully aware of and familiar with the Fire Safety Policy and Procedures in the department they are working in. All new employees will receive Fire Safety training within the Trust's induction training programme.

Freedom of Information

You should be aware of the responsibility placed on employees under the Freedom of Information Act 2000 and are responsible for helping to ensure that the Trust complies with the Act when handling or dealing with any information relating to Trust activity.

Identity and Registration Authority Badges

Your identity badge should be on your person at all times whilst working in the organisation and available for inspection if challenged. Registration Authority Smartcards should be used in strict accordance of the Terms and Conditions agreed when signing the application form. Employees must comply with all trust policies in relation to IT access and confidentiality.

Information Quality Assurance

You are expected to take due diligence and care in regard to any information collected, recorded, processed or handled by you during the course of your work and that such information is collected, recorded, processed and handled in compliance with Trust requirements and instructions.

Medical Examinations

All appointments are conditional upon prior health clearance by the Trust's Occupational Health Service. Failure to provide continuing satisfactory evidence will be regarded as a breach of contract.

NHS Constitution

You are required to comply with the NHS Constitution in relation to the staff responsibilities that it sets out for NHS employees. You are expected to adhere to the NHS core values described in the NHS Constitution, which the Trust has adopted.

Professional Registration

All post holders undertaking work which requires professional/state registration are responsible for ensuring that they are so registered and that they comply with any Codes of Conduct applicable to that profession. Proof of registration must be produced on appointment and, if renewable, proof of renewal must also be produced.

Risk Management

You have a responsibility to report all clinical and non-clinical accidents or incidents promptly and, when requested, to co-operate with any investigation undertaken.

Safeguarding Children and Adults at Risk

The Trust is committed to safeguarding and promoting the welfare of children and adults at risk and is dedicated to robust recruitment checks.

Every employee has a responsibility for safeguarding and the protection of children and adults at risk. As such if the post holder witnesses, suspects or is told that abuse is occurring they have a duty to report the incident. Please refer to the Trust policies on Safeguarding Children and Vulnerable Adults.

Work Visa/ Permits/Leave to Remain

The Trust will consider British /EEA nationals for appointment in the first instance. If the applicant is a non-resident of the United Kingdom or European Economic Union, they are required to have a valid work visa and leave to remain in the UK, which is renewed as required. The Trust is unable to employ or continue to employ the applicant/post holder if they require but do not have a valid work visa and/or leave to remain in the UK.
