

Job Description

Non-Executive Director Health Innovation North West Coast

Responsible to: The Chair of Health Innovation North West Coast

Location Home with occasional travel required

Tenure 2 years

Remuneration £13,000 per annum

Time commitment Minimum 0.5 days per week

Health Innovation North West Coast (HINWC) is a former Academic Health Science Network which operated under the name of the Innovation Agency. There are 15 Health Innovation Networks in England which collectively acts as the innovation arm of the NHS.

We are commissioned by NHS England and the Office for Life Sciences to deliver programmes, support and innovations for adoption and spread in our region.

We understand the needs of our health systems and are well placed to broker innovative solutions, while collaborating across England to take what works best and quickly spread it nationally, responding to the diverse needs of patients and our population through partnerships and collaboration.

The Non-Executive team at Health Innovation North West Coast comprises the Chair and two Non-Executive Directors who provide strategic guidance and oversight to the Executives. Thematic areas of activity and nominated links into Integrated Care Systems are shared between the Non-Executive Directors under the supervision of the Chair as described below.

Role Summary

The Non-Executive Director (NED) will work alongside the Chair of the Board and the Executive Team of HINWC to set the strategic direction, provide effective leadership, support and challenge to the Board.

It will be necessary for the NED to display a constructive, open, impartial and engaging leadership style, providing fair and constructive challenge when required, and acknowledging successful performance.

Shared Responsibilities (both Non-Executive Directors)

As a NED of the HINWC Board you will be required to undertake the following key responsibilities:

Strategy

- Support the Chair in providing visible leadership in developing a positive culture for the HINWC by facilitating a close and constructive working relationship between all Board members, built on transparency, openness, mutual respect and trust, valuing the contribution of all Board members.
- To provide independent judgment and advice on issues of strategy, vision, performance, resources and standards of conduct and constructively challenge, influence and assist the Executive Team in developing proposals on such strategies.
- Horizon scan regionally, nationally and internationally to bring good practice and foresight to further develop HINWC.
- Develop and maintain strategic networks that will be of benefit to the HINWC.

Governance

- To bring independent judgment and experience based on medical, clinical, organisational development, research, scientific, entrepreneurial, legal, finance or governance expertise from outside of the HINWC and apply this to the benefit of the organisation, its workforce and its wider community
- To commit to working to, and encouraging, within the HINWC, the highest standards of probity, integrity and governance and contribute to ensuring that internal governance arrangements conform to best practice and statutory requirements.

Communication and relationships

- Develop a constructive, frank and open relationship with the Chief Executive and Directors through regular communication and to provide support and advice while respecting Executive responsibility.
- In consultation with the Chair, take an active part in and/or chair other Committees established by the Board to exercise delegated responsibilities.
- To liaise with the Chief Executive concerning correspondence received from members of the organisation
- To act as an ambassador, represent and promote actively HINWC and build up strong partnerships with partner organisations, the public, investors and national bodies.

Additionally, as Non-Executive Director of the Board you must:

- Promote the vision, values and goals of the organisation through appropriate and visible leadership behaviours and actions.
- Uphold the highest of ethical standards of integrity and probity.
- Create a culture of listening, openness, constructive challenge and support.
- Act with integrity, objectivity, honesty and openness.
- Demonstrate high standards of corporate and personal conduct as stated in the Nolan principles of standards of conduct in public life.
- Be an ambassador for Health Innovation NWC.

Lead Responsibilities (this role)

Within the Non-Executive team, you will be expected to take a lead role in the areas of activity described below under the direction of the HINWC Chair.

Equality, Diversity and Inclusion

Health Innovation NWC is committed to developing a diverse, multicultural team with a range of backgrounds and experiences. As the NED lead you will be expected to assist:

- The ongoing development of the organisational EDI strategy and its demonstrable deployment within the team
- Oversight of organisational recruitment ensuring that our workforce is matched to the population we serve
- Scrutiny of programme activity including equality impact assessment.

Lived Experience

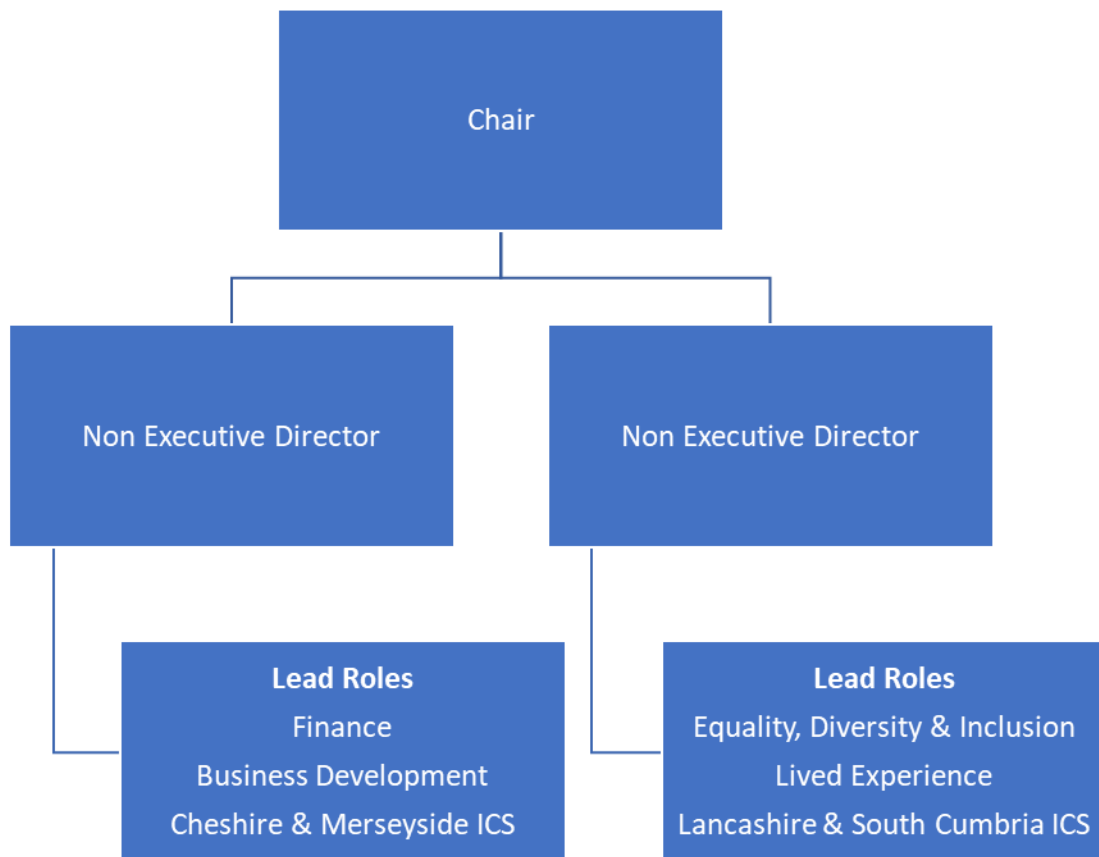
As the NED lead for Lived Experience you will draw on your personal experience working alongside clinical or non-clinical staff, patients and carers, to provide insight into the design, improvement and delivery of the services provided by the HINWC.

You will act as a 'critical friend' to check assumptions, ask questions, provide insights into reframing issues or identifying problems, change dynamics and model collaborative leadership. This will ensure the work HiN NWC delivers will remain relevant to the community it serves.

Lancashire & South Cumbria link NED

You will be the nominated NED lead for the Lancashire and South Cumbria Integrated Care System (ICS). Whilst not a formal part of the governance structure of the ICS your role will be to ensure there is balance in resources and activity that HINWC performs in respect to its two ICS teams.

Non-Executive Team Organogram



This job description is designed to identify key responsibilities of the post. It is not an exhaustive list of duties and will be subject to amendment as necessary in consultation with the post holder.

Person Specification

Job Title: Non-Executive Director

<u>Dimension/attribute</u>	<u>Essential criteria</u>	<u>Desirable criteria</u>
Professional or personal experience, qualifications and training	<p>Demonstrable experience of effective partnership working with a range of agencies and stakeholders</p> <p>A strong track record of successfully achieving performance targets</p> <p>Strong evidence of effective partnership working and stakeholder management both with and beyond the NHS sector.</p> <p>A strong record of leading and holding senior officers to account for high performance.</p> <p>Experience of developing and implementing a strategic vision for an organisation with a wide range of stakeholders.</p> <p>Experience of working at Director level</p> <p>Experience of being the member of a Board of a complex organisation.</p>	<p>Strong evidence of working with Black, Asian and minority ethnic groups and leading on equality, diversity and inclusion</p> <p>Strong evidence of working with clinical or non-clinical staff, patients or carers to provide insights of lived experience relating to services provided by the NHS.</p> <p>A link to working, living or other interest in Lancashire and South Cumbria geography.</p>

Dimension/attribute	Essential criteria	Desirable criteria
Knowledge	Demonstrable understanding of the NHS or another public sector organisation (e.g. Academia, Local Government, Education) and the context in which they operate.	<p>Demonstrable understanding of health-related research and the issues relevant to it.</p> <p>Awareness of best practice and statutory requirements relevant to HINWC governance.</p> <p>Experience of working in or at least with an NHS organisation at senior level.</p>
Communication and relationship skills	<p>Highly developed verbal and non-verbal communication skills across a range of stakeholders and circumstances.</p> <p>High level of communication and listening skills with the gravitas to support and challenge senior clinicians and other senior stakeholders at regional, national and international level.</p> <p>High level of Influencing, persuasion and negotiating skills.</p> <p>Ability to challenge effectively.</p> <p>Ability to demonstrate warmth and empathy when communicating.</p> <p>The ability to motivate and inspire staff at all levels.</p>	

<u>Dimension/attribute</u>	<u>Essential criteria</u>	<u>Desirable criteria</u>
Analytical and judgment skills	Experience in exercising judgment involving complex facts and situations, requiring analysis, interpretation and comparison of a range of options.	
Aptitude and style	<p>Intellectually flexible, to think broadly and creatively to develop new solutions to difficult issues.</p> <p>Experience of developing effective relationships and sustainable partnerships with a wide and diverse range of stakeholders.</p> <p>Ability to simultaneously and successfully lead strategic change, performance improvement and cost-effective service delivery.</p> <p>Resilience, innovation and the ability to influence at regional, national and international level.</p> <p>A commitment to equality, diversity and wider human rights.</p>	
Motivation and disposition	The drive and determination to make a difference.	