

## **JOB DESCRIPTION**

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**Job title:** Nursing Associate

**Division:** Urgent Care

**Base:** Acute Medical Unit, North Manchester General Hospital, Manchester University NHS Foundation Trust

**Full Time:** 37.5 Hours

**Band/Grade:** Band 4

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### **Organisational Arrangements**

Reporting to: Ward/Departmental Manager

Liaises with: Colleagues, Registered Nurses, Multi-professional team

Responsible for: Working with the Registered Nurses, providing and monitoring care and contributing to the ongoing patient assessment.

### **JOB PURPOSE**

The role of Nursing Associate is to work with the Registered Nurse and other members of the multi professional team, providing and monitoring care and contributing to the ongoing assessment, as agreed with supervising clinicians and inline with the service pathways. They will monitor the condition and health needs of people within their care on a continual basis in partnership with the multi-professional team.

The Nursing Associate has a breadth of knowledge across the lifespan, providing holistic and person-centred care and support for people of all ages and in a variety of settings. The Nursing Associate will help to bridge the gap between Healthcare Support Workers/Nursing Assistants and Registered Nurses by working independently under the leadership of Registered Nurses, working within the sphere of nursing and care and within all aspects of the nursing process.

Nursing Associates are equipped with the knowledge, understanding, skills, attitudes and behaviours relevant to employment; and will act in accordance with the NMC Code: Professional standards of practice and behaviour for nurses, midwives and nursing associates.

### **MAIN DUTIES AND RESPONSIBILITIES**

#### **CLINICAL**

- Under indirect supervision and working in partnership with a Registered Nurse provide and deliver a high standard of nursing care, contributing to the ongoing assessment, providing, and monitoring evidence-based care and working in partnership with the multi-disciplinary team.

Ensuring all their staff attends mandatory training, including infection control and to provide support to the Director of Infection and Control.

### **HEALTH AND SAFETY**

The Trust has a statutory responsibility to provide and maintain a healthy and safe environment for its staff to work in. You equally have a responsibility to ensure that you do nothing to jeopardize the health and safety to either yourself or of anybody else. The Trust's Health and Safety Policies outline your responsibilities regarding Health and Safety at Work.

The post holder must not willingly endanger him/herself or others whilst at work. Safe working practices and safety precautions must be adhered to. Protective clothing and equipment must be used where appropriate.

All accidents/incidents must be reported to your Senior Manager and documented as per Trust Policy., including the reporting of potential hazards.

### **SAFEGUARDING**

Ensure that the policy and legislation relating to child protection and safeguarding of children, young people and vulnerable adults are adhered to. It is the responsibility of all staff to report any concerns to the identified person within your department/division or area of responsibility.

### **SECURITY**

The post holder has a responsibility to ensure the preservation of NHS property and resources. MFT do not hold any responsibility for any personal property brought on to site.

### **CONFIDENTIALITY**

The post holder is required to maintain confidentiality at all times in all aspects of their work, as per the Trust Information Governance policies including but not limited to Confidentiality Code of Conduct and Information Disclosure policy and Data Protection policy. Please see Trust Intranet for further information, all policies and guidance.

### **TEAM BRIEFING**

The Trust operates a system of Team Briefing which is based on the principles that people will be more committed to their work if they fully understand the reason behind what is happening in their organisation and how it is performing. AMU will perform this through the AMU MS Teams forum, Themes of the week and regular email correspondence.

### **NO SMOKING POLICY**

The Trust operates a no smoking control policy, which applies to all staff, patients and visitors and extends to the hospital grounds as well as internal areas.

## **THE TRUST IS AN EQUAL OPPORTUNITIES EMPLOYER**

**This job description indicates the main functions of the post holder and may be subject to regular review and amendment in the light of service development. Any review will be undertaken in conjunction with the post holder and in line with Trust policy.**



**Manchester University**  
NHS Foundation Trust