

Job Description

Job Title:	Mammographer
Job Band:	Band 6
Department:	Breast Imaging Department
Responsible to:	Clinical Superintendent Radiographer and Programme Manager

Why join The Dudley Group?

Here at the Dudley Group our patients and staff are at the heart of all that we do to offer a high-quality patient experience in a caring and supportive environment that aligns with our vision of providing excellent health care, improved health for all.

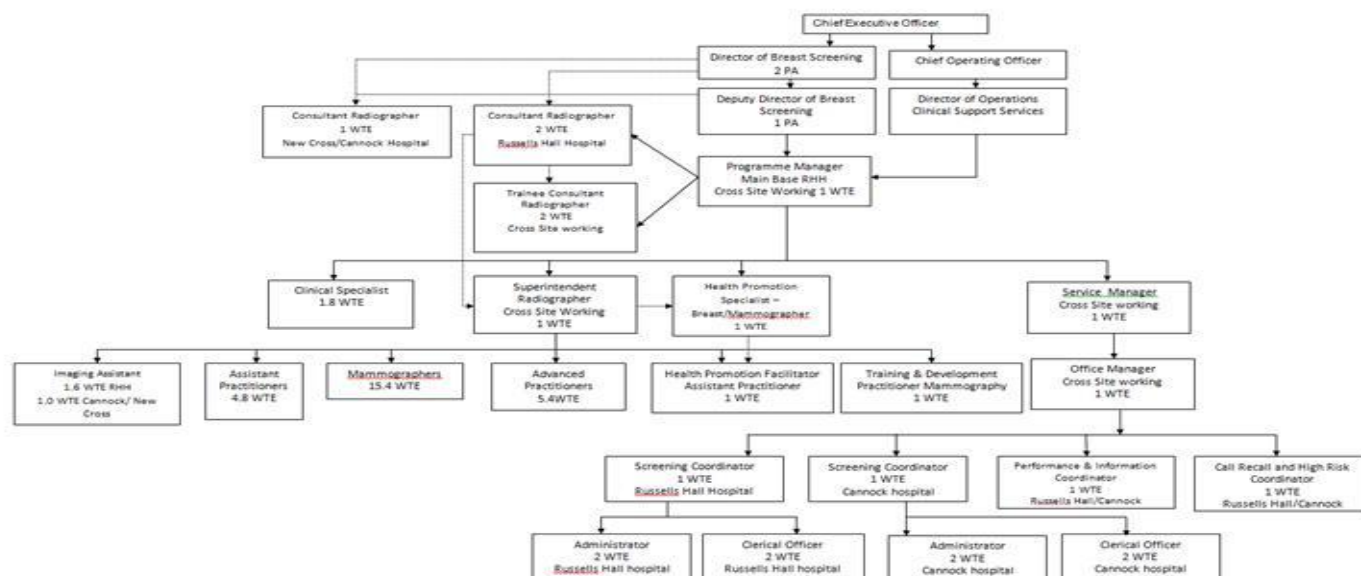


Job Summary



- To undertake mammography on the Mobile Breast Screening Units (MBSU) and also in the assessment and symptomatic clinics within the new boundaries of the recently re-configured Breast Screening Service, to include Dudley, Wolverhampton and Cannock
- To provide the best quality care so that clients can use The National Health Breast Screening Service with confidence and can make informed choices which promote their health.
- To be responsible for the day to day operation of the mobile breast screening units
- Ensuring optimum use of resources to provide a professionally competent service to clients in a safe clinical environment.
- To utilise highly developed communication skills to assess the emotional needs of the client and to respond accordingly.
- To undertake equipment testing on a regular basis and to monitor and control all processes which impact on technical quality.
- To work as part of a multidisciplinary team, to be flexible and to use initiative to ensure clinics run effectively to deliver a quality service to the clients

Structure Chart



Principal Duties & Responsibilities

- To work to, having full knowledge and understanding of, NHSBSP guidelines and quality standards.



- To work to national and local protocols and procedures and to contribute to modification and improvements to protocols and procedures.
- To produce mammograms of optimum quality, maintaining a quality experience for the client while adhering to demanding time constraints, and demonstrating considerable dexterity, precision and co-ordination in positioning the client for the examination.
- To be able to rapidly assess the client's personality type and respond accordingly to elicit relevant clinical history within the time allowed, while also explaining the procedure, gaining consent and informing and advising the client.
- To document clinical observations and use own judgement based on knowledge and skills, to recall women to assessment according to local protocols.
- To be aware of the needs of the individual woman, and demonstrate effective communication skills when conveying distressing news about the results of the screening examination.
- To perform more specialised mammographic views in assessment and symptomatic clinics using highly specialised and complex analogue or digital equipment to allow the radiologist or advanced practitioner to perform biopsies accurately.
- To deal with body fluids e.g. sweat and blood. Cleaning and decontamination of patients and equipment in accordance with the Control of Infection Guidelines.
- To provide written and verbal explanation and advice for the investigation, patient preparation, and aftercare, ensuring that the patient fully understands complex information regarding the examination, consents to the procedure and knows how and when she will receive the results.
- To be responsible for the preparation of instrument trolleys for procedures using sterile techniques and the decontamination and cleaning of them in accordance with Control of Infection guidelines following the procedure.
- To be responsible for ensuring that laboratory specimens are accurately labelled, documented and transported to the laboratory during clinics.
- To be an effective member of the multi-disciplinary team maintaining and promoting good working relationships and working practices and contributing to:
 - Individual patients' case discussions
 - determining methods of improving the acceptability, efficiency and quality of the service to the public
 - monitoring performance targets and planning work to optimise resources
 - assessing the urgency of cases and prioritising and allocating appointments accordingly.



- To supervise less experienced and more junior staff, including radiographers undergoing training in mammography, radiographic helpers assistant practitioners and clerical officers.
- To take the lead for the Quality Assurance Programme as required, ensuring that daily and weekly testing of all equipment is performed and recorded, and that optimum technical conditions exist before commencing clinical work. To have the underpinning knowledge to interpret QA test results and know when and how to take remedial action.
- To take responsibility, while working on the mobile screening units, for the relevant legislation relating to Health and Safety, COSHH, Ionising Radiation Regulations (IR(ME)R 2000), including local rules of practice and procedures for ceasing screening when equipment fails to perform to quality and/or safety standards.
- To be responsible for the day to day management of the MBSU. This will include forward planning and organisation of staff rotas as well as the need to revise plans and arrange cover when staffing levels fall below the optimum.
- To ensure that the mobile unit is maintained as a suitable environment for staff and clients by checking for and reporting any external damage prior to daily use; cleaning of equipment, floors, walls and sinks; filling the water tanks. Deal with problems arising from vandalism, fire, accidents and theft.
- To ensure the mobile unit is secure for transportation to another site and arrangements are in place at the site of new location, liaising with The Breast Screening Office and Transport Company.
- To liaise with service providers to arrange routine equipment servicing, maintenance and attendance for equipment breakdown and that wherever necessary the Radiation Protection Service is advised and arrangements are made with them to carry out critical radiation safety checks, following the engineers visit.
- To positively promote breast awareness, be involved in health promotion activities, taking part in client satisfaction surveys and acting on results.
- To observe agreed policies and procedures of the Dudley and Wolverhampton Breast Screening Service.

TEACHING AND TRAINING

- To play a lead role in the training of qualified radiographers undertaking specialist training in mammography practice leading to the award of The Certificate of Competence, assisting with practical and theory aspects.



- To take a lead role in the training of assistant practitioners undertaking a foundation degree in mammography practice acting as the Clinical Learning Facilitator as required.
- To take part in the undergraduate student radiographer training programme.
- To take part in the training of assistant practitioners, radiographic aides and clerical officers.
- To take part in the departments work observation/work placement scheme.

RESEARCH AND AUDIT

- To participate in regular peer review and clinical audit of the breast screening service.
- To take part in research, clinical trials and national audits, collecting and analysing data as required.

CLINICAL GOVERNANCE

- To contribute to and participate in appraisal and work to achieve agreed set objectives and to identify any known limitations within own professional competence.
- To identify risks and to undertake risk assessments in conjunction with the Departmental Health and Safety Representative and Superintendent Radiographers.
- To report adverse incidents and assist with the investigation and action planning following these.
- To take part in any Clinical Governance activities within the Department.
- To attend mandatory training and update sessions including manual handling, fire safety, resuscitation major emergency and infection control.

Organisational Values

The post holder will:

Care: You will listen, be respectful and treat others with compassion and kindness.

Respect: You will behave with respect to everyone you meet and encourage an inclusive culture where we respect the contribution everyone makes.

Responsibility: You will take responsibility for yourself and your team.

There may also be a requirement to undertake other similar duties as part of this post to provide a quality service. These will be consistent with the level of responsibilities outlined above.

This job description may be reviewed from time to time considering developments and may be amended in consultation with the post holder.

Location



The Trust provides services from different sites. You may be expected to work at any of the Trust locations. These include Russells Hall Hospital, Dudley Guest Hospital and Corbett Hospital as well as various community-based sites across the borough.

Code of Conduct

It is expected that all staff would be able to show that they live our trust values in their work and that they will deliver the essential behaviours in their role.

Staff are expected to adhere to Trust policies and procedures which establish standards of good practice as well as follow any codes of conduct which are relevant to their own profession.

Equality, Diversity, and Inclusion

All Trust staff have a responsibility to embrace the diverse cultures of both our staff and the communities that we serve, and as such, all staff should ensure that equality, diversity, and inclusion are embedded in their work philosophy and reflected in their behaviour. Equality, Diversity, and inclusion are pivotal to the values and vision of the Dudley Group so that they shape everything that you do every single day.

Safeguarding Children and Adults

All Trust staff have a responsibility to ensure the safeguarding of children, young people, and vulnerable adults. This includes attending statutory and mandatory training, adhering to local Safeguarding Children and Adults policies and procedures and inter-agency guidance as showed in the Trust's Safeguarding policies and procedures.

Improvement Practice

The trust has a long-term commitment to its continuous quality improvement programme; "Dudley Improvement Practice." As part of your role, you will be asked to take part in improvement activity relevant to your post.

No Smoking

The Trust is a completely Smoke Free Organisation and all premises will be considered No Smoking Zones.

Health and Safety

The Trust has a duty of care to employees and will ensure that, as far as is practical, adequate training, facilities and arrangements for risk avoidance are in place.

It is the individual employee's responsibility, however, to manage their own health and wellbeing.



All Trust employees must follow relevant Health and Safety legislation and the Trust's policies relating to Health & Safety and Risk Management.

Prepared by:	Emma Dobbs
Date:	12/07/2021
Job evaluation completed:	
Job evaluation reference number:	



CARE

A CARING, KIND AND COMPASSIONATE PLACE: We will support people to have joy in work and to treat each other with compassion and kindness.



RESPECT

A PLACE WHERE COLLEAGUES RESPECT ONE ANOTHER: We will behave with respect towards everyone we meet to encourage an inclusive culture where we all believe in and live by our Trust values.



RESPONSIBILITY

A WORKFORCE FOR NOW AND THE FUTURE: Making Dudley the place people want to be and stay because everyone has a role to play and takes responsibility for themselves and their teams.