

## Job Description

<b>Job Title:</b> Breast Screening Radiographer (Mammographer)	<b>Band:</b> 6
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**Accountable to:** Breast Services Programme Manager/Director of Screening

**Responsible to:** Lead Radiographer/Programme Manager

**Key Relationships with:-**  
**Internal:** Screening team to include admin staff and radiologists, breast surgery team, oncologists, pathologists, nuclear medicine, ward staff and BCN team  
**External:** Service users, GP's, Other NHSBSP Screening Offices,

<p><b>Purpose of Role:</b></p> <ul style="list-style-type: none"> <li>To produce high quality mammographic images, within the NHS Breast Screening Programme and Symptomatic mammography services across North and Mid Essex, at both static and mobile sites</li> <li>To have completed the Post Graduate Qualification at Masters Level in Mammography or equivalent</li> <li>To participate in an effective Quality Control Programme to maintain the highest of standards as required by the NHSBSP</li> <li>To work as part of a multidisciplinary team to provide the highest standards of patient care</li> <li>To provide professional supervision and guidance to all more junior members of staff</li> <li>To participate in Continuing Professional Development and other developmental activities</li> <li>To act as an information resource for clerical staff, radiography students and all visitors to the Breast Unit and cascade knowledge to trainee mammography radiographers and assistant practitioners</li> </ul> <p><b>Key Responsibilities:</b></p> <p><b>Clinical</b></p> <ul style="list-style-type: none"> <li>Maintain demonstrably high level mammography skills, supported by highly developed specialist knowledge and clinical expertise</li> <li>Ensure that own workload in daily mammography sessions is run in an efficient and timely manner according to clinic appointment schedule</li> <li>Take responsibility for identifying and documenting any suspicious clinical abnormality or clinical history on NHSBSP paperwork</li> <li>Provide support and information to all clients/patients attending clinics including those with special needs</li> <li>Be an active member of the multidisciplinary team</li> <li>Perform daily quality assurance checks on X-Ray and film processing equipment in accordance with National Guidelines</li> <li>Be a confident and competent user of the Insignia PACS system</li> <li>Competently assist Radiologist /Surgeon in image guided interventions employing basic nursing techniques where required</li> <li>Critically appraise your own images and document image quality as per National QA Guidelines, to assist in achievement of a low repeat/recall rate</li> <li>Participate in self-assessment and peer review of mammographic images on a regular basis and promote high technical standards within the department</li> <li>Adhere to departmental Right Results Protocol at all times</li> </ul> <p><b>Professional</b></p> <ul style="list-style-type: none"> <li>Perform all mammographic examinations under the guidance of the Ionising Radiation Regulations (1999) and Ionising Radiation (Medical Exposures) Regulations (2000)</li> <li>Be a registered practitioner and act as an operator and practitioner under IR(ME)R and authorise and justify medical exposures</li> </ul>
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- Adhere to and maintain a professional code of conduct at all times
- Maintain an up to date CPD portfolio
- Be responsible for ensuring effective Quality Control procedures are carried out at the prescribed intervals as directed by the NHSBSP, documenting data and acting to remedy any deficiencies in performance
- Develop research skills to critically appraise current research and apply this knowledge to current clinical practice

#### **Training**

- Become involved in training, mentoring and supervision of assistant practitioners and imaging assistants
- Participate in the induction and orientation programme for newly appointed staff including those from other disciplines
- Attend regular mandatory Trust training sessions for Fire, Health & Safety, Manual Handling and BLS
- Ensure compliance with Trust Mandatory Training is achieved through timely completion of all e-learning

#### **Personal**

- Attend local and regional study days, interval cancer peer review meetings and National Conferences, as directed by the Lead Radiographer
- Become involved in; regular in-house audit, interval cancer review and over 70's Health Promotion

#### **Leadership**

- Act competently as Team Captain for the day at the designated site
- Supervise and mentor junior members of staff

#### **Service Delivery and Improvement**

- Actively contribute to service development

#### **Financial and Performance Management**

- Ensure all consumables and equipment are used safely and in accordance with instructions

#### **Risk Management and Governance**

- Employees must share responsibility for abiding by health and safety policies and regulations, infection prevention and infection control policies and act in accordance with the Risk Management Policy. In addition be aware of the responsibilities placed on them by the Health & Safety at Work Act (1974) to ensure that the agreed safety procedure is carried out to maintain a safe environment for themselves, other employees and visitors.
- Report clinical and non-clinical incidents, complaints, near misses and serious untoward incidents according to Trust protocols

#### **General**

- To be responsible for complying with Trust and local Safeguarding policies and procedures.
- To be responsible for the quality of data recorded. The data should be accurate, legible (if hand written), recorded in a timely manner, kept up to date and appropriately filed.
- All employees must comply with the East Suffolk & North East Essex Foundation Trust Equality and Diversity Policy and must not discriminate on the grounds of sex, colour, race, ethnic or national origins, marital status, age, gender reassignment, disability, sexual orientation or religious belief.
- Employees have a responsibility to themselves and others in relation to managing risk and health and safety, and will be required to work within the policies and procedures laid down by the East Suffolk & North East Essex Foundation Trust. The Trust seeks to establish a safe and healthy working environment for its employees and operates a non-smoking policy.
- All employees have the right to work in an environment which is safe and to be protected from all forms of abuse, violence, harassment and undue stress. All employees are responsible for helping to ensure that individuals do not suffer harassment or bullying in any form. All employees will be personally accountable for their actions and behaviour in cases of complaint of harassment or bullying.

- All staff have a responsibility to contribute to a reduction in the Trust's carbon footprint and should proactively reduce and encourage others through own actions to reduce their contribution to carbon emissions. This includes switching off electrical appliances that are not in use, turning down heating, closing windows, switching off lights and reporting carbon waste etc.

Prepared By:

Date:

## Person Specification

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**Band: 6**

Criteria	Essential	Desirable
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Post graduate general radiography experience or other life experience</li> <li>• Thorough knowledge of IR(ME)R and IRR 99</li> <li>• Understanding of evidence based practice</li> <li>• Ability to communicate well at all levels</li> <li>• Ability to work independently and use initiative</li> <li>• Multidisciplinary team working</li> </ul>	<ul style="list-style-type: none"> <li>• Willingness to undertake further post graduate training</li> <li>• Previous mentoring/training experience</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• BSc (Hons) Radiography/Diploma of The College of Radiographers or equivalent</li> <li>• Certificate of Competence in Mammography/Post Graduate Certificate in Mammography Practice or willingness to undertake this training</li> <li>• HCPC Registration</li> </ul>	<ul style="list-style-type: none"> <li>• Member of the Society &amp; College of Radiographers</li> <li>• Experience of clinical audit</li> <li>• IT literate</li> </ul>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Evidence of well developed knowledge of NHSBSP, Cancer Services and Breast Care</li> <li>• Knowledge of Microsoft office applications</li> <li>• Understanding of QMS</li> <li>• Confident with PACS processes</li> </ul>	
<b>Personal Skills</b>	<ul style="list-style-type: none"> <li>• Clearly spoken and articulate</li> <li>• Professional approach to working</li> <li>• Reliable and conscientious with a pleasant caring manner, demonstrating an empathetic approach to clients/patients</li> <li>• Teamwork and time management skills</li> </ul>	<ul style="list-style-type: none"> <li>• Problem solving skills</li> <li>• Data management and interpretation skills</li> <li>• Ability to manage change effectively</li> </ul>