

PERSON SPECIFICATION

The person specification should set out the qualifications, experience, skills, knowledge, personal attributes, interests, and other requirements, which the post holder requires to perform the job to a satisfactory level.

Job Title: Macmillan Associate Breast Clinical Nurse Specialist

	Essential	Desirable	Method of assessment
QUALIFICATIONS	<ul style="list-style-type: none"> Registered General Nurse Evidence of continued professional development 	<ul style="list-style-type: none"> Research qualification Advanced Communications Skills Training or prepared to work towards Recognised teaching qualification or prepared to work towards Principles and Practice of Breast Care Nursing undertaken or a willingness to undertake 	<p>Application form</p> <p>CV</p> <p>NMC PIN check</p> <p>Professional portfolio</p>
EXPERIENCE	<ul style="list-style-type: none"> Microsoft Office experience Database experience Processing documents and information Evidence of working in an allied speciality 	<ul style="list-style-type: none"> Working in an office and clinical environment Ordering stock and managing budgets Arranging meetings and balancing a diary schedule 	<p>Application form</p> <p>Interview</p>
SKILLS	<ul style="list-style-type: none"> Excellent time management skills and the ability to prioritise workload effectively Excellent organisational skills in managing own workload Excellent interpersonal skills and the ability to work effectively as a member of a team Excellent communication skills, enabling tact and diplomacy when relaying sensitive information Ability to work quickly and accurately under pressure, using own initiative in relaying complex medical information. 	<ul style="list-style-type: none"> Evidence to demonstrate a willingness to learn new skills to enhance nursing practice 	<p>Application form</p> <p>Interview</p> <p>References</p>

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KNOWLEDGE	<ul style="list-style-type: none"> ▪ Patient confidentiality must be adhered to ▪ Practical knowledge of medical terminology ▪ Knowledge and awareness of the advances of the breast cancer patients pathway 	<ul style="list-style-type: none"> ▪ Knowledge of benign breast diseases 	Application form Interview References
OTHER <i>(Please Specify)</i>	<ul style="list-style-type: none"> ▪ Adaptable and flexible to meet the needs of the service to include continuing education and professional development via personal development plans ▪ Good attendance record, reliable and punctual 	<ul style="list-style-type: none"> ▪ Able to demonstrate an interest in the breast speciality 	Application form Interview Document check

Date Prepared: 21/12/2018

Prepared By: Amanda Snippe

Agreed by: Clare Brearley

Designation: Manager

Date Agreed: 29/10/2020

Date Reviewed: 26/06/2023

Reviewed by: Amanda Snippe

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